

**Town of Danville Board of Civil Authority  
Tuesday, September 9, 2025 - 6:30 P.M.  
Danville Town Hall- 36 US Route 2W**

**The Danville Board of Civil Authority will meet on Tuesday, September 9, 2025  
at 6:30 P.M. at the Town Hall to take the following actions:**

The members present were Matthew Choate, Jan Ouellette, Eric Bach, Bruce Melendy, Virginia Incerpi, Glenn Herrin, Brittany Wilson, Jenny Rafuse, Julie Larrabee, Phyllis Sweeney, Libby Hillhouse, and Michelle Leclerc. Also attended was Assistant Town Clerk, Sharon Daniell

1. Call the meeting to order at 6:32 p.m.
2. Approve the minutes of the BCA meeting dated February 18, 2025 – Eric 1<sup>st</sup>, Glenn 2<sup>nd</sup>. Motion passed unanimously.
3. Review the voter checklist
4. Request the town clerk to send a written notice (challenge letter) to the voters who we believe moved out of town. – Virginia Incerpi 1<sup>st</sup>, Julie Larrabee 2<sup>nd</sup>. Motion passed unanimously.
5. To transact any other business that may legally come before the meeting – None
6. Adjourned 7:11 pm – Glenn Herrin 1<sup>st</sup>, Bruce Melendy 2<sup>nd</sup>. Motion passed unanimously.

*Michelle Leclerc*  
Town Clerk