

Town of Danville - Town Services Committee

Danville Town Hall

Meeting Minutes - July 8, 2025

Attendance

Committee Members: Stacy Andre, Alison Despathy, Mark Tucker, Michelle LeClerc, Brian Henderson, Keith Gadapee, Tim Ide, Glenn Herrin (non-voting)

Public: Laural Ruggles, Alison Low

Stacy Andre called the meeting to order at 5:30pm.

Agenda changes and minutes review: Without objection, the committee accepted the June 10, 2025 minutes as a true indication of the business of the meeting.

Public comment: none.

Pedestrian Safety: Glenn Herrin deferred to the leads who had done the work.

- Laural Ruggles, volunteer lead for the Public Engagement effort for Pedestrian Safety, gave a presentation reviewing progress and recommendations. The activities to date confirmed and refined initial public comments.
- Remaining Public Engagement activities include releasing the results of the AARP walkability audit and other status updates, reporting out to Town Meeting, and planning for regular annual pedestrian safety meetings to review progress.
- Stacy Andre, lead for the Traffic Calming effort for Pedestrian Safety, discussed purchasing and setting up temporary speed bumps or rumble strips and signage for upcoming events. She has scheduled an Agency of Transportation expert, Todd Eaton, to speak to the committee at the August meeting to review the most effective measures and where in town they would be most appropriate.
- Remaining Traffic Calming activities include identifying any measures to purchase or install this year, things to plan for in 2026, and returning unallocated funds to reduce taxes.
- The committee agreed with reviewing final Pedestrian Safety recommendations, including 2025 Article 8 funding, in November.

Facility / Grounds Management: Planning lead Keith Gadapee led discussion of the many buildings and properties the Town owns and how they are currently managed.

- There are at least 26 properties or types of property, many with different current management approaches. Stacy recommended grouping them and the committee agreed one management style may not fit all.
- The group discussed insurance options and trying to make it easier for residents to use Town facilities.
- Options
 1. Do Nothing different: this is probably appropriate for some types for which management is working well.
 2. Hire/appoint/assign a facilities manager: this is probably appropriate for some facilities or grounds where management activities are unclear.
 3. ~~Hire an outside firm~~: Glenn suggested this would not pass the FAST test with the cost and contract oversight burden not being acceptable.
- Keith and Tim will refine options into recommendations for the August meeting.

Service Quick Updates:

- Fire District - Alison noted that the state Department of Environmental Conservation (DEC) has no opinion on changes in drinking water operators - there's a permit change with a small fee - and there are training certifications required to operate a system. The group discussed that a contractor like H2O could run the operation, but would still require local municipal board oversight, which is the issue Danville Fire District #1 is facing.
- Wastewater - Brian discussed a few information updates, including a developer securing permits for 25 units for the parcel west of Marty's.

Potential Add-Ons: Glenn presented the Selectboard's request that the committee take on two additional topics: municipal organization for Greenup Day; and potential consolidation of Town safety roles (such as Fire Chief, Health Officer, Constable, and Animal Control Officer, etc.) into one paid position. The committee thought they might have time for those and will put them on the later services list for the fall.

Board Recommendations, Additional comments / discussion: none at this time.

Michelle LeClerc moved to adjourn and the meeting closed at 6:43pm.

Respectfully submitted by Glenn Herrin, secretary