

Town of Danville Town Services Committee

INITIAL (as of April 11) Meeting Minutes

Danville Town Hall

April 8, 2025

Attendance

Committee Members: Stacy Andre, Keith Gadapee, Michelle Leclerc, Brian Henderson, Tim Ide, Mark Tucker, Alison Despathy, Glenn Herrin (non-voting)

Public: Janice Ouellette, Greg Prior

Stacy Andre called the meeting to order at 5:30pm.

Agenda changes and minutes review:

- The committee added a second Public Comment item at the end, and Danville Fire District discussion before Current Town Services.
- Without objection, the committee accepted the minutes, with a spelling correction, as a true indication of the business of the March 11, 2025 meeting.

Meeting Etiquette: Stacy will ensure there are specific points during meetings for members of the public to comment to ensure committee members all have a chance to speak and be heard.

Public comment: None.

Town Plan actions in progress: Glenn highlighted ongoing actions from the Town Plan of potential interest to the committee: I-3, the Selectboard is soliciting public body input periodically and publishing a newsletter; IV.D-4, the Selectboard is considering whether to create a Recreation Committee; and IX-3, the Planning Commission and Road Foreman are reviewing all town road classifications.

Pedestrian Safety Task Analysis: ([briefing posted to web page](#))

- Glenn presented the (informal) planning team's briefing on the Law Enforcement and Funding parts of the Pedestrian Safety effort, including Facts and Assumptions and Potential Options. The planning team expects to provide another briefing on Traffic Calming and Public Awareness as scheduled.
- The committee decided, by consensus, to recommend drawing down Town Meeting Article 8 funds as actions are identified.
- The committee members felt they had sufficient information to make an early time-sensitive decision, recommending by consensus: **to increase law enforcement coverage to up to 8 hours/week, at a cost of up to \$25,000/year.**
- The committee will have follow-on recommendations as it works through additional recommendations on pedestrian safety.

Danville Fire District #1 (addition): Alison and Tim discussed the water district including its history, assets, governance and staffing, and planned projects. There is a pending \$3M+ project to replace lines south of Route 2 (due, but not urgent). Tim's recommendation is that the Town take over the fire district.

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As the time approached 7:30pm, the committee agreed to postpone the remaining items - Current town services review and prioritize; Website; and Proposed Town Services - until the next meeting.

Tentative Scheduling: the committee will hold a special (not-regularly-scheduled) meeting on April 29 at 5:30pm in the town office.

Public comment (Addition): Greg Prior asked who was leading the working groups for different topics; that will be part of the postponed town services review discussion.

Board Recommendations: the committee urges the Selectboard to take immediate action on increasing law enforcement coverage to up to 8 hours/week, at a cost of up to \$25,000/year.

Keith Gadapee moved to adjourn and the meeting closed at 7:33pm.

Respectfully submitted by Glenn Herrin, secretary