

Town of Danville  
Special Selectboard Minutes  
January 20, 2025  
Danville Town Hall (4:30 pm)

**Board Members Present:** Janice Ouellette, Alison Low, and Glenn Herrin

**Board Members Absent:** Eric Bach and Peter Griffin

**Others Present:** Audrey DeProspero and Michelle Leclerc

**Meeting called to order** by Chair Janice Ouellette at 4:30 pm.

**1. Issues and Information (All)**

- (a) **General Budget** – Janice Ouellette noted lots of questions have been raised on the budget and general ledger posting changes needed, so she suggested postponing the meeting.

Selectboard agreed to postpone until Wednesday, January 22 at 5pm.

Alison Low discussed Dog Park report for Town Report noting there were changes.

Michelle Leclerc suggested making changes and resubmitting.

Glenn Herrin discussed budgeting legally, expenses, non-tax income, figuring tax income based on that and fund balance and carryover.

Michelle Leclerc discussed holding on to carry over, fund balance, surplus and deficit.

Alison Low noted it has to go thru audit before it becomes carryover.

Michelle Leclerc discussed the deficit.

Glenn Herrin discussed budgeting for year and separate unassigned fund balance until it gets audited.

Janice Ouellette discussed ARPA fund balance 2024 and fund balance from year past.

Michelle Leclerc and Glenn Herrin discussed uncollected and delinquent taxes, not planning for either and consider how much in unallocated General fund.

Alison Low discussed Building fund contribution noting there was a year they did not make a contribution. She spoke of Train Station being done and North Danville painting done so they may not need the \$20,000 this year.

Michelle Leclerc suggested instead of putting \$80,000 in Fire Department put \$50,000. She spoke of using the auditors and discussing how to do budget and asking them questions and getting feedback.

Glenn Herrin discussed unallocated General fund and wondered if there was one for Highway also.

Michelle Leclerc to look into.

Alison Low noted they put \$5,000 in for boarding dogs, but ordinance says we collect boarding cost so monies could be removed.

- (b) **Town Meeting Warning** – postponed

- (c) **Pre Town-Meeting Information** – postponed

**2. Adjourn** – *Motion by Alison Low to adjourn at 4:52 pm.*

Minutes taken by Audrey DeProspero submitted January 24, 2025 at 9:36 am.