

**Planning Commission Unapproved Meeting Minutes – December 12, 2024 ---7:30PM  
In Attendance- Rob Balivet, David Kyle, Judy Corso, Vince Foy, Alison Despathy**

Review of December Agenda- no amendments or changes

Waiting for minutes from October meeting for review and approval- Kate Whitehead (clerk) will provide these for the next meeting in January

No public comment- no public in attendance

**December Meeting/Agenda Summary:**

Several adjustments were made to the unapproved November meeting minutes. Specifically regarding the classification of historical buildings in Danville in order to aid the Zoning Administrator. Rob Balivet is initiating a project to develop a simple classification system to provide guidance for the town.

With these adjustments, there was full consensus on the acceptance of the November minutes

Rob Balivet submitted his PC resignation to the assistant Town Clerk on December 5, 2024, He will be resigning from the Danville Planning Commission as of December 31, 2024. Rob Balivet has served the Town of Danville for many years in many capacities. PC members offered their gratitude for his hard work through the years including his recent and continuing work on the Danville Train Station Project. PC members promised to not bother him too much with questions as we move forward. Overwhelming consensus of PC member is that Rob's work is greatly appreciated and he will be missed and hopefully will continue to engage and contribute to the work of the PC.

The PC reviewed and made several adjustments to the PC update for the Danville Annual Report, specifically regarding clarity on the Enhanced Energy Plan and its recent inclusion and approval by Northern Vermont Development Association (NVDA) which offers Danville 'substantial deference' with the Public Utilities Commission when proposed energy projects present in Danville.

With these adjustments, there was full consensus on the updated PC submission to the Danville Annual Town Report.

PC members briefly discussed the Recommended Action Spreadsheet which compiles the recommendations from the updated and recently approved Danville Town Plan. The PC will review this quarterly to ensure steps are taken towards achieving these goals spelled out in the Town Plan.

Rob Balivet further discussed his historical preservation classification system with the PC members which would work to update the state's five volume set of historical buildings from the 1990s. Rob will be visiting this buildings throughout Danville to identify unique qualities with the goal of creating a classification system and guideline for the Zoning Administrator.

Alison asked the PC members if they would support the addition of a sentiment of gratitude to be included in the PC submission to the Annual Town Report for the recently retired PC members who have worked hard for the town of Danville. These former members include- Jeff Paquet, Michael Hogue, Rob Balivet and Glenn Herrin. The PC members agreed with full consensus.

Alison shared that the approval and acceptance of the Danville Town Plan, including the new Enhanced Energy Plan, by NVDA was successful and positive feedback and several suggestions were shared by NVDA members. Alison will share the minutes from the meeting with NVDA with the rest of the PC members who could not attend.

PC members engaged in a conversation on the current status of Danville's Waste Water Treatment Facility (WWTF) because this impacts the planning and work that the PC undertakes related to future infrastructure projects and possible housing opportunities.

All PC member agreed that it would be important and helpful to learn more about the WWTF and its current status and time frame for an upgrade because our understanding is that it is currently functioning at greater than 90% capacity thus impeding infrastructure/housing potential in the village core.

PC members agreed that the PC should not make any recommendation on housing, infrastructure and timeline until they were better informed on the current status of the WWTF and any plans for upgrade.

PC members than questioned if there were any limiting factors related to the town's potable water source. Judy shared that the town water had to recently be treated with chlorine for two months due to the presence of bacteria found after the tanks were scrubbed. This chlorine treatment was remedial and temporary and is now completed. The PC will also research and determine if there are any limitations on water access with future building or housing projects.

The next PC meeting is January 23, 2025

No Public Comment

End of Meeting- 8:33pm