

Town of Danville

Town Meeting 2025 Coordinator

As adopted on January 2, 2025, by the Selectboard

By action of the Selectboard, Danville appoints Alice Kitchel as the Town Meeting 2025 Coordinator with the authority and responsibility to advertise TM; coordinate non-governmental TM activities; help support Town and School District actions as needed; and submit an after-action review by May to facilitate and enhance local participatory democracy.

The Town Meeting Coordinator:

- Is NOT responsible for or in charge of Town Meeting!
- Is a Town Official, but not a public body; may communicate and meet with supporters without posting warnings or minutes

Specific Requirements:

- Make unofficial advertisements to encourage people to attend the floor meeting and vote in the Australian ballot
- Coordinate the location of information tables for floor meeting in the school lobby area
- Write and submit an After-Action Review (AAR) by May 15 (concluding the appointment)

Other Potential Actions:

- Convene an informal support group to assist with coordination activities
- Coordinate for a TM Overview session for people new to TM
- Coordinate for babysitting for people attending the floor meeting
- Coordinate a lunch activity
- Support the Town and School (only as needed) with floor meeting activities such as ushers, a projection of articles and other presentations,

OFFICIAL:
JANICE OUELLETTE
Selectboard Chair