

Town of Danville
Selectboard Minutes
October 3, 2024
Danville Town Hall (6:00 pm)

Board Members Present: Eric Bach, Alison Low, Janice Ouellette, and Glenn Herrin

Board Members Using Teams: Peter Griffin

Others Present: Audrey DeProspero, Michelle Leclerc, Keith Gadapee, Rob Balivet, Alison Despathy, Mary Deaett, Jo Henderson Frost and Jacon Mayer

Meeting called to order by Chair Janice Ouellette at 6:00 pm.

1. Additions to the agenda:

- Outreach from Senator Sanders' Office

2. Approve minutes:

*Motion by Eric Bach, 2nd by Alison Low to recognize the **Regular** September 19, 2024 minutes as accurately reflecting the agenda of the meeting. Vote 5-0-0. Motion carries.*

3. Visitors

- **Mary Deaett, Resident, 330 Wightman Road – Stop Sign Concern** – discussion of Wightman Road's prior wash out, state fixing many years ago and sign previously being at bottom of Kittredge. She discussed the visual clearance and neither direction having stop sign. The ROW gives permission to continue and not stop. Pedestrians are a concern at the intersection. She suggested putting a stop sign at bottom of Kittredge.

Janice Ouellette wondered if location would be detour for snowmobiles in winter.

Keith Gadapee noted he would reach out for that answer as project will not be completed this year.

Janice Ouellette noted sign was changed 11 years ago. She thought sign should be at Kittredge.

Eric Bach wondered if they could just move it.

Glenn Herrin thought it made more sense to be at end of Kittredge Road

Keith Gadapee speculated that it was changed because of visibility being better where it is, when RR tracks were there, they didn't want person stopping on the tracks and because of traffic volumes. He noted the Traffic Ordinance lists where all stop signs are in Town and this one is not listed.

Eric Bach wondered if they could make it a two-way stop sign at the end of Kittredge.

Alison Low suggested a site visit so that they could come up with a solution.

Consensus to hold site visit at intersection of Wightman and Kittredge on Tuesday, October 8th at 7:30am.

- **Michael Hogue – Trai Station Update (cost, funds and completion)** – discussed freight room coming together, platform follows the trail and building has been insulated. The completion date maybe November 20, 2024. The updated cost sheet is a work in progress. Discussion was on

pre-construction cost, ongoing construction cost, miscellaneous costs, highest feasibility study for freight room, preconstruction, construction to date and funding and fundraising.

4. Town Clerk's Report (Michelle Leclerc) –

- Signs – Town Hall/Public Park – noted was some persons are parking on the paved portion near Town Hall that are going to Bentley's Bakery. Persons are using the parking lot instead of the green grass area. Michelle Leclerc would like to purchase plastic signs to place on the green showing where public parking is along with a moveable sign to place on the pavement for Town Hall parking.

Selectboard agreed.

Michelle to look into pricing and let Selectboard know.

- Sewer Connection – Mark & Dawna Chase, Upper Drive Lot #8 (408 Walden Hill Road) part of the development up there so allocation has already been accounted for.

Motion by Eric Bach, 2nd by Glenn Herrin to approve the sewer connection for Mark and Dawna Chase of 403 Walden Hill Road aka Upper Drive Lot #8. Vote 5-0-0. Motion carries.

Keith Gadapee wondered who inspected the sewer connections in Town.

Assumed was H20.

- Dog letters have been mailed. 12 came in. 16 left to go which is only 4 people.

5. Highway Report (Keith Gadapee) –

- Roadside mower – has been in shop being fixed for about 15 months. Unsure when it will be finished. Ryegate looking to purchase new mower. Keith Gadapee wondered how to respond to Ryegate, does the Town want to work with them on new mower. Cost is upwards of \$126,000 and not on capital replacement list. The split is 60/40 with Danville being 60. He has reached out for RFPs and can have them for the next meeting.

Agreed was to open RFPs at next meeting.

- Next meeting will have RFPs for truck and equipment.
- Curb Cuts:

Fairbanks Museum and Planetarium on 3072 Thaddeus Stevens.

Motion by Eric Bach, 2nd by Alison Low to approve the Curb Cut for Fairbanks Museum and Planetarium on 3072 Thaddeus Stevens. Vote 5-0-0. Motion carries.

Mark and Dawna Chase for 2 driveways, one is on 403 Walden Hill (intersection of Upper Drive) and the other is Lot #8 Upper Drive near intersection of Walden Hill.

Motion by Eric Bach, 2nd by Alison Low to approve 403 Walden Hill Curb Cut. Vote 5-0-0. Motion carries.

Discussion on why applicants were seeking two driveways ensued.

Motion by Eric Bach to approve Upper Drive lot #8.

Discussion ensued regarding development plans and stormwater management.

Eric Bach withdrew his motion.

Curb Cut for Upper Drive Lot #8 tabled until next meeting. Keith Gadapee to reach out to developer about plans and stormwater.

- Claim – fender bender with grader and car.
- Radar Signs – contractor to install speed signs in West Danville. Motion needed to approve.

Motion by Eric Bach, 2nd by Glenn Herrin to approve installation of two radar speed signs in West Danville by J. Hutchins in the amount of \$6,500. Vote 5-0-0. Motion carries.

6. Issues and Information (All)

(a) **Zoning Bylaw Update/Submission from Planning Commission** – Alison Despathy discussed Act 47 and 181 helping with definition and housing laws. Bylaw update discussed. There were a variety of small changes. The update is now with the Selectboard who will need to review and then have a hearing. The next Selectboard meeting the Selectboard can discuss and make any changes and then at the following meeting, they can hold their Public Hearing.

(b) **Brainerd Street Speeding** – Alison Low noted this was site specific and there is not any one fix. When you leave the Green and turn the corner past the renovated house, speed sign is there, people then accelerate to 35 around the corner. Behind the corner is vegetation which hides the walkers, it is a blind spot and there is no shoulder.

Jacon Mayer discussed Peacham Road concern and people not slowing. Suggested was to move speed sign and change radar sign location. He would love to take part to assist slowing traffic.

Alison Low suggested lower speed in Village.

Keith Gadapee noted radar signs have helped in some areas; they could move the current one to Brainerd location where the speed changes from 50 to 30. He has 2 signs and 5 locations.

Alison Low discussed the blind spot on Brainerd.

Keith Gadapee noted the two phone poles play into the visibility issue also.

Alison Low discussed 30 mph as she feels it is too high and thinks it should be lower.

Jacon Mayer discussed reducing speed, speed activated speed bumps, planting hedge to create tunnel which slows persons down, and changing people's comfort level to slow them down.

Glenn Herrin discussed giving Sheriff directions.

Alison Low noted other towns have done awareness raising events.

Eric Bach discussed lawn signs: Respect the Village, and Watch your Speed.

Alison Low noted they were working on Shared Use Path on Peacham Road with hopes that it would help with traffic calming.

Janice Ouellette noted Keith Gadapee to look at Speed Ordinance and Alison Low will work on neighborhood action.

(c) **Regional Emergency Management Committee (REMC) Appointment Update** – Glenn Herrin noted since Dani Cochran was taking over for Troy, Selectboard needed to make new appointment.

Motion by Glenn Herrin, 2nd by Eric Bach to appoint the following as the Town of Danville's voting members to the REMC and authorize and direct them to proxy for each other as needed: Emergency Management Designee, Glenn Herrin; Emergency Services Representative, Dani Cochran. Vote 5-0-0. Motion carries.

- (d) **Town Meeting Committee Recommendations** – Glenn Herrin wondered if the Selectboard was going to follow the recommendations of the Committee. They do not need to do anything for a while but if not, they would need to do some work. Changes suggested: appoint coordinator around Christmas time to support clerk and school and putting charter change on warning as Australian ballot for people to vote on.

Peter Griffin thought article to remove current charter would be confusing.

Glenn Herrin noted it might be but whatever they do, they need to start talking about it. He discussed article which removes requirement of budget lines by Australian ballot.

Alison Low suggested to hold meetings to get information to audience.

Discussion on charter change ensued.

Glenn Herrin discussed town and school Charter change, holding meetings on what they want to do and wondered if they wanted to do anything by December besides the key recommendations.

Selectboard to take up in late December.

- (e) **Calex Building** – Janice Ouellette - handyman did work taking down trees. He found several areas rotting on building. She suggested getting a work group together to finish up property and wondered if Village Improvement Society would be willing to help.

Discussion held of next weekend, Saturday/Sunday with set time and number of persons.

Suggested was to organize for Spring and add property to next year's bid.

Selectboard to plan work thing for Spring.

Retooling building as fire station - Glenn Herrin discussed refurbishing current fire station or rebuilding, if rebuild, it does not need to be same spot. Building is good location Route 2 accessible.

Eric Bach noted the building was intentionally built not to fit fire trucks in the building. He noted the garage area would need to be rebuilt.

- (f) **Fire Suppression Discussion** – Audrey DeProspero discussed issues with system and company trying to save town money by not coming when called, instead when they are in the area which takes months. Original issue not solved and others occurred which turned into large expense.

Consensus is to look at other companies. Eric Bach to provide his company information and Glenn Herrin to reach out to Fire Marshall.

- (g) **Notice of Violation** – Audrey DeProspero noted Zoning Administrator is working on zoning violation and seeking Selectboard input on how they would like to move forward.

Noted was this situation could have been rectified if person just applied for Conditional Use permit.

Discussion of options ensued.

Consensus is to have Town Attorney write letter.

- (h) **MOU – School and Town Athletic Field** – Audrey DeProspero discussed school creating a draft Memorandum of Understanding for Selectboard review.

Consensus is to send MOU to VLCT for review.

- (i) **Notice of Substantial Change to Olde Farmhouse Solar Project** – Glenn Herrin discussed change in funding mechanism, they are using a different program, change does not affect how it is set up and Town doesn't need to do anything.
- (j) **Outreach from Senator Sanders' Office** – Janice Ouellette noted Senator Sanders' Staff is in Caledonia County and they want to sit down to see where they are with the CDS award.

Meeting set for Thursday, October 10th (9:30-11:30).

7. Financials: Orders to review and sign

Chair Janice Ouellette to review and sign the Financial Orders on behalf of the Selectboard.

Keith Gadapee noted he had one more item for discussion, Radar Signs – see Highway Report.

8. Adjourn – Motion by Alison to adjourn at 7:58 pm.

Minutes taken by Audrey DeProspero submitted October 4, 2024 at 10:45 am.