

Town of Danville  
Unapproved Selectboard Minutes  
October 17, 2024  
Danville Town Hall (6:00 pm)

**Board Members Present:** Janice Ouellette, Eric Bach, Alison Low, and Glenn Herrin

**Board Members Absent:** Peter Griffin

**Others Present:** Michelle Leclerc, Keith Gadapee, Leslie Fredette, Dave Houston, Andrea Day (Dufresne), Cathy Dellinger, Mark Tucker, Sandy Ladd, Rodger Sheldon, Janina Beach Ward, Diane James, Elizabeth Ferraro, Greg Prior, Jeffrey Paquet and Walter McNeil

**Others Present Using Teams:** Audrey DeProspero

**Meeting called to order** by Chair Janice Ouellette at 6:00 pm.

**1. Additions to the agenda:**

- CDS Award

**2. Approve minutes:**

*Motion by Alison Low, 2<sup>nd</sup> by Eric Bach to recognize the **Regular** October 3, 2024 minutes as accurately reflecting the agenda of the meeting. Vote 4-0-0. Motion carries.*

*Motion by Alison Low, 2<sup>nd</sup> by Glenn Herrin to recognize the **Special** October 8, 2024 minutes as accurately reflecting the agenda of the meeting. Vote 4-0-0. Motion carries.*

*Motion by Alison Low, 2<sup>nd</sup> by Eric Bach to recognize the **Special** October 10, 2024 minutes as accurately reflecting the agenda of the meeting with correction to time: meeting called to order at 9:30am not 6:30pm. Vote 4-0-0. Motion carries.*

**3. Visitors**

- **Walter McNeil, Jr. – NEKWMD Update** – district met in person and had open house to show off foam densifier. Six district superintendents attended. Budget was presented and is a little over one million dollars. Increase is due to full time person salary and medical benefits. To balance the budget, the surcharge on waste going to the landfill has increased and hauling fees have been raised but per capita will not be increasing, it will stay at 1.16 per person. Maintenance and fuel have increased and they are leasing vehicles to lower maintenance costs. Revenues are exceeding expenses at the moment and sale of recyclables (paper and cardboard) is still up.
- **Diane James – Trai Station Update (cost, funds and completion)** – walking horse on Chet Willey Road and caretaker told her it was a private road. She noted the posted private road signs were addressed by Keith Gadapee Road Foreman with caretaker.

Keith Gadapee explained location being a public road, the removal of private road signs and the purchase of No Outlet signs to discourage unnecessary traffic.

Road mileage (1.32) discussed along with no record of road being thrown up, as it is on Town maps (some sections marked untravellable, Class 3 and Class 4).

- **Jeff Paquet – North Danville Speeding and Unsafe Traffic Pattern (Bruce Badger and McReynolds Intersection)** – discussed speed in small villages in Town, North Danville crossroads, all houses being close to roads, no lights, people not paying attention while driving, cat was hit, walking in village area is dangerous, and pedestrians almost being hit by vehicles.

His concern is that something is going to happen. He would like Selectboard to do something about area and suggested they do a site visit.

Alison Low appreciated all the emails Selectboard received. She noted in her day job she deals with this and noted other towns are dealing with this also. There is not one solution but suggested awareness raising and signage.

Kathy Dellinger noted this has been going on for about three years. She came in before to have signs put up but it did not happen. Speeders are early morning (7-8am) and evening (5pm) when people get out of work. It is not out of town people but people who live in area. She recommends stop signs on one end of road and noted there is no stop sign from Stanton and suggested one be put there and to use Law enforcement in the village as they previously did because it use to help.

Alison Low discussed Sheriff Contract.

Eric Bach noted they had staffing issues with their department.

Kathy Dillinger suggested having Sherriff there a couple of times.

Alison Low suggested the Selectboard do a site visit. She discussed lowering speed in village and expand to other problem areas, and create a Village Speeding Task Force to find solutions and raise a lot of awareness.

Greg Prior discussed signs and enforcement.

Mark Tucker had conversation with Caledonian Deputy Sheriff who parks at the Park N Ride in West Danville because it is easier to catch people because there is nothing going on in North Danville.

Alison Low noted speed studies can validate concerns.

Janice Ouellette inquired how they would we get a speed study completed.

Alison Low suggested to ask Doug Morton to get Danville on the list and noted she did not think it may happen this year.

Jeff Paquet suggested to start conversation in public forum at Town Meeting.

Janice Ouellette reiterated items to be done: speed study, site visit, raise awareness (FPF post), form Task Force, write letter to editor of Caledonian, and hold discussion at Town Meeting about speed.

*Consensus is to hold site visit Thursday October 24 at 7:30 am – meet at North Danville School.*

- **Andrea Day/Rodger Sheldon – Sewer Update –**

Andrea Day discussed summary report, 60% report and receiving state feedback, 90% report forthcoming by end of month, 35,000 gallons a day, 60,000 permit limit, Water Andric small stream, oxygen demand limit and stricter limits on discharges forthcoming, treatment process, enhancing treatment, phosphorous removal, funding options, four alternates to consider and recommending alternate 4.

Rodger Sheldon discussed Laramie Water Resources estimates, the inspections, the Railroad pump station concerns, rebuilding pump on shelf which was wired backwards (sending it out hopefully to the original person to fix so there will be no charge), rails needing to be replaced in

couple of stations, total of estimates, pump back up, alarm access remotely and lagoon coverage.

Glenn Herrin inquired about timeline to address pump issues.

Rodger Sheldon suggested to jump on it fairly quickly.

Rodger Sheldon inquired about site plans for dog park.

Noted was that was next presentation.

- **Dog Park – Presentation/Site Plan** – Alison Low reviewed power point presentation and discussed funding, getting shovel ready, must haves: secure fencing, double gated entrance, one LVRT access, 33' set back from trail, 2 separate enclosed areas, service entries, 12' entrance gate, culvert, signage, rules, water line and hydrant. Site Plan: Option 1 – 470' from LCVRT, 240' access path, 1703' fencing, main dog area 1.8 acre, and small dog area .2; Option 2 – 1,110' from LVRT, 10' access path, small dog area .29 and main dog area .99 with 1490' of fencing. She noted there were more advantages to Option 2 which has the easiest access. She noted the Dog Park Committee favored Option 2. She spoke of security being a concern, having a high fence that dogs could not jump over, fencing options, developing a cost estimator and hiring an independent cost estimator.

*Consensus is Option 2.*

**4. Town Clerk's Report** (Michelle Leclerc) –

- One employee not currently on the Health Insurance Plan who gets a stipend is seeking to go on the Town Health Insurance Plan. Neither the Town Clerk or Highway Foreman are sure if the person is covered under the spouse's insurance plan. The Town Clerk thinks this may be double dipping and wants the Selectboard to think about this in case the person does want to join the Town Insurance.

Eric Bach discussed person needing to wait until open enrollment to join because the change would need to be a major event.

Janice Ouellette discussed CT declaration of Health Coverage.

**5. Highway Report** (Keith Gadapee) –

- New Plow Truck & Equipment Proposals - Keith Gadapee discussed turnkey options: specs slightly different than how he does it (truck off lot already built). He discussed body being equipment and chassis being truck. He suggested for public record to read numbers. His recommendation is to review, then turn into spreadsheet for better understanding to make a decision.

Allegiance - May/July 2025; chassis bid \$189,647; trade value \$35,000 total \$154,647 and \$284,202

Charlebois – 2 trucks: 1 turnkey (late spring 2025), chassis (late spring 2025), cab only \$166,510 trade \$38,000 total \$128,510; cab only Western Star \$177,100, trade \$38,000, total \$139,100  
Turnkey Western Star \$305,770, trade \$38,000, total \$267,770

Viking – August 2025 build date plus 150 days (complete January 2026); just body company and plow equipment \$99,500 plus \$8,700 extras

HP Fairfield – turnkey Spring 2025 and custom January 2026; body only \$117,260, 2 stock models: Freightliner \$295,500 and Western Star \$302,500; no trade listed

*Consensus is to hold Special meeting for truck bid decision as next meeting is three weeks away.*

- Signs at end of Town – Keith Gadapee wanted to know if Selectboard wanted him to remove.

*Consensus is yes.*

- Radar feedback sign update: installation next week in West Danville.
- North Danville area: Selectboard has been proactive as they have invested in radar speed signs for that area.
- Road side mower: done, will pick up Monday and will be using it.
- RFP – Keith Gadapee to attend 28<sup>th</sup> meeting in Ryegate to sit with their Selectboard about agreement to continue program. RFP opening in Ryegate rather than Danville. He will bring information back to Selectboard on the 11<sup>th</sup> and they will choose new roadside mower.
- Kittredge and Wightman Road site visit: AOT suggests installing yield up hill on Wightman with traffic from Kittredge not stopping.

Janice Ouellette agreed with that suggestion.

*Consensus if for Keith Gadapee to order signs.*

**6. Issues and Information (All)**

- (a) **Purchasing Policy** – Janice Ouellette noted she has not heard back from VLCT so she will be revising from what was said during presentation.
- (b) **Zoning Bylaw Selectboard Proposal** – Glenn Herrin noted ideally the Selectboard would adopt draft from public hearing on November 7<sup>th</sup>.

*Motion by Glenn Herrin, 2<sup>nd</sup> by Eric Bach to approve Selectboard Proposal for Zoning Bylaw for Public Hearing on November 7, 2024. Vote 4-0-0. Motion carries.*

- (c) **CDS Award** – Janice Ouellette noted as a result of Keith Gadapee's outreach to VTrans she received an email from Kevin Mcalean suggesting a meeting for questions and concerns about the project. She and Alison Low will be meeting with Kevin.

**7. Financials: Orders to review and sign**

Chair Janice Ouellette to review and sign the Financial Orders on behalf of the Selectboard.

**8. Adjourn** – *Motion by Eric Bach to adjourn at 8:15 pm.*

Minutes taken by Audrey DeProspero submitted October 18, 2024 at 10:21 pm.