

# Select Board Draft Minutes

September 19, 2024

**Meeting opened** at 6:00 pm by chair.

**Additions to the Agenda:** Health Officer Report

**In Attendance:** Jan Ouellette, Eric Bach, Allison Lowe, Glenn Herrin, Michelle LeClerc, Keith Gadapee, Chelsea Hewitt, Derek Fenoff

**Approval of Minutes as Printed** of 9/5/24: MMB Allison, 2<sup>nd</sup> Glenn, motion passed 3 in favor.

**Visitors:** Chelsea Hewitt requested the use of Hill Street Park and the green on 10/31/24 for Halloween Events. MMB Glenn, 2<sup>nd</sup> Allison. Glenn asked if speeding during event was a problem. The answer was no. Motion passed, 3 in favor 1 abstained.

**Highway Report:** Keith received 2 proposals for streambank work. Fenoff and Son excavation came in at \$44 per ton, J. Hutchins came in at \$79 per ton. 6 contractors received RFP's. 3 were submitted. 1 came in as email and was not able to open at the time of meeting. MMB by Eric, 2<sup>nd</sup> by Alison to accept Fenoff's proposal. Motion passed, 3 in favor.

Keith requested the board consider proposals for a new plow truck and equipment at the October 17<sup>th</sup> meeting. The board will consider and asked Keith to get 3 proposals at minimum.

Keith asked the board to be prepared for the upcoming equipment purchases for FY 25 and FY 26. He listed: 10 wheeled plow truck, pick-up, roadside mower, back-hoe and excavator.

The Board approved 3 Curb-Cut applications: Nicholas Corso, Kittredge Road, Philippe LeClerc, Bruce Badger Highway, Alexandra Vlastic, Keiser Pond Road, and Aaron Carr, Upper Drive. All passed with 3 in favor.

Keith reported that the two vacancies on the crew have been filled. Peter Craig and Casey Carson are the new crew members.

**Town Clerk Report:** There was a sewer connection request from Aaron Carr on Upper Drive. MMB Eric, 2<sup>nd</sup> by Glenn to accept the request. Passed 3 in favor.

MMB Glenn, 2<sup>nd</sup> by Eric to sign off to the state who is handling debris removal from the flood. There is one site on Jameson Road that will be taken care of by them due to the flood. Motion passed, 3 in favor.

NEK Habitat for Humanity will not need their pre-approved appropriation this year as they are no longer in the area.

There were 3 event liquor licenses considered for Autumn on the Green: Vt. Hard Seltzer, VT Spirits Distillery and St. Johnsbury Distillery. All motions were passed with 3 in favor and 1 abstained.

There is a VLCT annual meeting on October 1<sup>st</sup>. Michelle will be the delegate.

It was the consensus of the board to reopen the bathroom on the first floor of the Town Hall to the public as now there is cleaning services being used. This bathroom is located across from Audrey's office.

Michelle noticed that approval of heat pumps in the Town Hall happened in 2021. She wanted to send out RFP's. The board wants to wait for the MERP Grant.

There was discussion on how to handle the 27 unlicensed dogs in town. It was agreed to send another letter out. Glen was in favor of negotiating the penalties.

**Issues and Information: A,B,C** There is no movement in updating the purchasing policy as rules and requirements are being changed right now according to VLCT.

**D.** The Train Station Committee rescinded the request to have a board representative on the non-profit board citing a possible conflict.

**E.** The MERP grant is moving forward prioritizing fuel switching and weatherization in two Town buildings as well as programable thermostats. Application due 9/27 with results in October.

**F.** It was consensus of the Board to funnel media correspondence through Audrey so that information comes from a single and organized source.

**G.** MMB Glenn, 2<sup>nd</sup> by Allison to accept the Historical Preservation Policy as edited. Motion passed 3 in favor. Eric will retype with changes.

**H.** Tickets for parking violations will not be ready for Autumn on the Green event.

**I.** Bulky Waste Day shifts were worked out among the Board members.

**J.** Eric reported as the health officer that there have been rats seen in multiple locations in Town. He explained it can be caused by abnormally high ground water, new food sources among other things. It is being looked into.

Orders were signed.

Adjourned 7:33pm

Minutes taken by Keith Gadapee