

Town of Danville
Selectboard Minutes
May 16, 2024
Danville Town Hall (6:00 pm)

Board Members Present: Janice Ouellette, Alison Low, Glenn Herrin and Peter Griffin

Board Members Absent: Eric Bach

Others Present: Audrey DeProspero, Michelle Leclerc, Michael Hogue, Arthur Potter, Andrea Potter, Curt Edgar, Keith Gadapee, Greg Prior, Gary Farrow, Clayton Cargill, Rob Balivet and Bruce Brink

Meeting called to order by Chair Janice Ouellette at 6:00 pm.

1. **Additions to the agenda:** None

2. **Approve minutes:** *Motion by Alison Low, 2nd by Glenn Herrin to approve minutes of Regular meeting of May 2, 2024. Vote 4-0-0. Motion carries.*

Approve minutes: *Motion by Alison Low, 2nd by Glenn Herrin to approve minutes of Special meeting of May 11, 2024. Vote 4-0-0. Motion carries.*

Approve minutes: *Motion by Alison Low, 2nd by Glenn Herrin to approve minutes of Special meeting of May 14, 2024. Vote 4-0-0. Motion carries.*

3. **Visitors**

- **Arthur and Andrea Potter – Cemetery Pricing** – looking to purchase a double lot at Pope Cemetery on McDowell Road. On May 1 they came to Town Hall to speak with Audrey DeProspero however she was at jury duty so they spoke with Michelle Leclerc who told them that Audrey would be in next week. They returned the following week but the prices increased (doubled). They would like to purchase cemetery lot at the previous lower price.

Janice Ouellette noted they had already started the process prior to the increase and thinks it is fair to charge the prior price.

Glenn Herrin agrees.

Motion by Glenn Herrin, 2nd by Alison Low to honor the May 1, 2024^t Cemetery price for Andrea and Arthur Potter of \$900 for double lot at Pope Cemetery. Vote 4-0-0. Motion carries.

- **Gary Farrow – Croquet on Green** – seeks permission to use the Green for the second year for croquet once a week during the summer from 6pm until 8pm contingent upon securing insurance from the Chamber of Commerce.

Selectboard inquired the day of week for use.

Greg Prior discussed interest by Red Barn on Tuesday and Marie Langmaid interest but will have to come back with dates.

Janice Ouellette suggested they iron out the details and then come back to Selectboard.

Greg Prior was asked to not mow the Green as the Town has hired out the mowing and is paying a mowing contractor.

Greg Prior noted he understood that if the Green needed mowing he would contact the Town who would contact the mowing contractor.

- **Michael Hogue – Trailside Parking Development and Status on Monies and Construction –**

Rob Balivet discussed construction slowing but still on schedule; negotiations on roofing; electrical in negotiations (seeking estimate on what exactly needing to be done); structural steel brackets being made; and grading.

Michael Hogue noted the team voted to continue with Jeremy on one condition, 'that he agrees to continue'. He also discussed raised funds; mercantile side – Rocky Hot Dog wants to be in there, other RFP from Very Good Company (granola company) and Front Seat Coffee; and layout of space: historical on passenger side. There is nothing new on parking. Source and use of funds – V2V is a Corp now and has account set up at PSB. Document of where money is will be given to Selectboard at future meeting.

Michael Hogue and Alison Low discussed tax credits.

Greg Prior discussed random feedback from consumer regarding nowhere in town to sit down and eat on Mondays.

4. Town Clerk (Michelle Leclerc)

- Jo Oliver of Hill Street – Sewer – seeks \$490 refund of the sewer hook up fee for the addition of apartment because ANR said no state permit needed as there is no change in her current permit.

Motion by Alison Low, 2nd by Glenn Herrin to approve refund of \$490 fee for sewer connection. Vote 4-0-0. Motion carries.

- VT State Revolving Fund for wastewater. Amount increased and paperwork needs signatures.

Consensus is to sign paperwork.

- Credit Card Policy – Addendum amounts need to be changed.

Motion by Alison Low, 2nd by Peter Griffin to approve Addendum dated 5-16-24 which raises credit card limits for Keith Gadapee to \$5,000 and Michelle Leclerc to \$5,000 and for Sharon Daniell to stay at \$1,500. Vote 4-0-0. Motion carries.

5. Highway Foreman (Keith Gadapee)

- Proposal for 2017 plow truck which use to belong to Town of Williston and now at dealer that the Town does business with. The price is \$75,000 with trade of old Town truck. The new truck is blue and has lower miles because Williston trades their vehicles more frequently. The money for the new vehicle is in the Truck Reserve Fund. The truck Danville is trading was purchased in 2018 and was a 2007 model. Danville paid \$36,000 for it and will receive \$10,000 in trade.

Motion by Glenn Herrin, 2nd by Alison Low to authorize Keith Gadapee to purchase the 2017 plow truck for \$75,000. Vote 4-0-0. Motion carries.

- Curb Cut – applicants Harry Gorman and Ann Leming, owner James Railey, location Morses Mill.

Motion by Glenn Herrin, 2nd by Alison Low to approve the Curb Cut for the James Railey lot on Morses Mill Road. Vote 4-0-0. Motion carries.

- Curb Cut access for Alexandra Baguskas on Fellows Road for access to property because Town cut off access by digging a ditch on Fellows Road.

Motion by Glenn Herrin, 2nd by Alison Low to approve the Curb Cut for Alexandra Baguskas on Fellows Road. Vote 4-0-0. Motion carries

- Curb Cut – Dan Deleo on Pumpkin Hill Road.

Motion by Glenn Herrin, 2nd by Peter Griffin to approve Curb Cut for Dan Deleo on Pumpkin Hill Road. Vote 4-0-0. Motion carries

- Guidance sought – last year applied for permit for West Danville, items received, site visit needed, state needs to drive stake for location and Keith Gadapee is asking Selectboard how to proceed. He does not want to do job; he wants to subcontract out as one location will be a big traffic piece that he does not want to involve himself or his department with. He could do the east end radar but the west end radar may be difficult area. Keith Gadapee wants to know if Selectboard want him to research contractors. Pre-cast bollards needs to be poured also. Keith will call permit person and set up time for site visit. Site visit usually with state then he can invite contractors to view area. He suggested that he go ahead and order bollards then contractors would not have to do.

Janice Ouellette suggested Keith Gadapee go ahead and order bollard and get site visit arranged and put out to bid.

- Class 2 paving grant received and contract signed for Bruce Badger.

6. Issues and Information (All)

- (a) **Dog Control Ordinance Approval** – Glenn Herrin received some feedback and went to VLCT and received general comment. The feedback received was discussed. This ordinance is a complaint driven ordinance.

Bruce Brink noted he has a license from the Town to breed and buy and sell but the proposed ordinance has different rules for kennels than a breeder.

Glenn Herrin noted the language in the ordinance is the same as the current ordinance and does not apply to kennel or boarding.

Permit discussion ensued.

Suggested was to strike kennel/boarding in section 5.14 and change wording to facility.

Glenn Herrin to adjust wording in ordinance.

Motion by Peter Griffin, 2nd by Alison Low to adopt the Dog Control Ordinance as presented with changes to 5.14 and 6.2. Vote 4-0-0. Motion carries.

Greg Prior was asked if he wanted to address his dog concern on Sugar Ridge.

Greg Prior noted it was explicitly explained by Glenn Herrin.

- (b) **Personnel Policy** – Janice Ouellette discussed changes.

Policy discussed and additional changes suggested. Policy to be put on the next agenda.

- (c) **Bulky Waste Day Discussion** – Janice Ouellette discussed the angry people that got turned away. Only 3 dumpsters were delivered for Bulky Day instead of the normal 5.

Glenn Herrin suggested to advertise as 'or until dumpsters are full'.

Janice Ouellette wondered if earlier in the day there should be two people present instead of one because of the flow of persons.

Keith Gadapee wondered what NEKWMD does for the Town because they get \$10.41 a ton on top of what the hauler is paid. He discussed spring/fall dumping fees which he estimated at \$4,000. He noted this was an expense to the Town even though they get donations to help with

the expense. Keith Gadapee also wanted to know why Bulky Day conflicted with Green Up Day. Green Up Day use to be a thing and he wondered if there was a way they could manage this so he spoke with Clayton Cargill. Keith would like to make Bulky Day less of a burden on the tax payer. He thought having a dumpster at the recycle building for bulky waste items would promote more recycling and Clayton could charge persons what he thinks so that they could level the cost. He suggested to eliminate Bulky Waste Day and let residents throw their couch out on a Saturday to level out dumpster cost. Keith would like to provide a service for the Town but differently from now and make it a zero-line item and then the Town can have an organized Green Up Day. Peacham, Barnet and Groton have a bulky dumpster at their recycle center but they have Hazardous Household Waste Day and Danville does not.

Clayton Cargill suggested to set up dumpster at recycling then he can also take green up items on Green Up Day when persons pick up before or after Green Up Day. He noted there was space at the facility and then the website could have a fee schedule listed.

Keith Gadapee noted a few years ago, he was asked to put a dump truck at the North Danville School on Green Up Day so they could put their bags in it but that only happened once. If there was an organized Green Up Day then he wouldn't be against picking up green up bags along their routes.

Michelle Leclerc noted the Danville Woman's Club wants to work with Girl Scouts on Green Up Day to help the community.

Clayton Cargill discussed costs and items that he could accept.

Keith Gadapee does not want to compete with trash haulers, he just wants to break even.

Clayton Cargill noted he would not accept household trash.

Peter Griffin thought this was a good idea and wondered what next steps were.

Clayton Cargill noted to do research on what NEKWMD could supply.

Janice Ouellette suggested to reach out to Barnet and Peacham.

Clayton Cargill noted those towns work with NEKWMD.

Greg Prior discussed Marty's expansion and the parking lot being used as a drop off may be of help if they had a hauler there.

Clayton Cargill discussed competing business and not conflicting with haulers.

Alison Low noted she was being bitten by black flies during her shift at Bulky Waste Day and a person saw her swatting away black flies and left only to come back with four bottles of spray to help with the black flies.

Janice Ouellette noted she did receive thank you for volunteering and not all was negative.

- (d) **Bike Peds Grant** – Janice Ouellette did webinar yesterday for Bike Ped Grant and is thinking about applying. This grant could go with CDS award they currently have. Question is if they can combine different Federal grants. She noted she would speak to Katy Buckley about this and would like to move forward with the online application. Grant comes with a 20% match and the Capital Reserve Fund monies was discussed for usage as match.

Motion by Alison Low, 2nd by Peter Griffin to approve Janice Ouellette to apply for with a 20% match for Bike Peds Grant. Vote 4-0-0. Motion carries.

(e) **Capital Reserve Fund Policy** – Janice Ouellette discussed policy.

Motion by Glenn Herrin, 2nd by Peter Griffin to approve Capital Reserve Fund Policy with change in title to add 'Capital'. Vote 4-0-0. Motion carries.

Greg Prior discussed ARPA monies and moving it from one place to another and wondered if residents could get itemized reporting to keep public engaged.

Alison Low noted it would show up in budget.

Peter Griffin noted it would also be covered in the Town Audit.

Greg Prior discussed investments noting CD rates are high and wondered if the Town was maximizing their investment and wanted the Selectboard to keep that on their radar.

(f) **15 Hastings Hill Road Site Visit/Class IV Road Upgrade** – Alison Low was concerned for public good because road is only serving one house. It does not seem to improve access to recreational trails. It benefits one person not the public good. There is a policy to upgrade and there are not additional uses past the 800 feet that would be enhanced.

Peter Griffin agrees.

Glenn Herrin was concerned for extra maintenance in summer and winter.

Janice Ouellette discussed handout Keith Gadapee gave Selectboard.

Peter Griffin noted Jeanette Hastings Bergeron could still go out and get petition signed.

Motion by Alison Low, 2nd by Glenn Herrin to move to hold a hearing to upgrade the Class 4 road portion to Class 3 of Hastings Hill Road. Vote 0-4-0. Motion does not move forward.

(g) **Walking Tour Recap** – Alison Low noted it was a splendid walk. Six people attended. Ideas were fast and furious and they will be meeting again on the 29th at 5pm.

Greg Prior discussed creating committee or commission or beef up Danville Village Society to upkeep building property assets.

Alison Low noted it was a good thought, a lot of work for existing committees, and this event had people who were not on a committee. She would like it to be open for citizens in general.

Greg Prior discussed membership and contributing members noting it was a heroic effort to keep up. He knows tradesmen in North Danville that would be great for participation.

7. Financials: Orders to review and sign

Motion by Alison Low, 2nd by Glenn Herrin to authorize Janice Ouellette to review and sign the Financial Orders on behalf of the Selectboard. Vote 4-0-0. All in favor.

8. Adjourn – Alison Low motioned to adjourn at 8:25 pm.

Minutes taken by Audrey DeProspero submitted May 17, 2023 at 1:00 pm.