

Town of Danville
Selectboard Minutes
April 4, 202
Danville Town Hall (6:00 pm)

Board Members Present: Eric Bach, Janice Ouellette, Glenn Herrin and Alison Low

Board Members Present Using Teams: Peter Griffin

Others Present: Audrey DeProspero, Michelle Leclerc and Keith Gadapee

Meeting called to order by Chair Janice Ouellette at 6:00 pm.

1. Additions to the agenda:

- AEDs
- North Danville Community Building painting
- NEK Catering

2. Approve minutes:

Motion by Eric Bach, 2nd by Glenn Herrin to approve minutes of Regular meeting of March 21, 2024 as written. Vote 5-0-0. Motion carries.

3. Visitors - None

4. Town Clerk Report (Michelle Leclerc)

- Liquor Licenses for Red Barn Brewing LLC - first, third and outside consumption.

Motion by Eric Bach, 2nd by Alison Low to approve first class liquor license for Red Barn Brewing LLC. Vote 5-0-0. Motion carries.

Motion by Eric Bach, 2nd by Alison Low to approve third class liquor license for Red Barn Brewing LLC. Vote 5-0-0. Motion carries.

Motion by Eric Bach, 2nd by Alison Low to approve outside consumption liquor license for Red Barn Brewing LLC. Vote 5-0-0. Motion carries.

- Rustic Haven (Goodfellas) third class liquor license.

Motion by Alison Low, 2nd by Glenn Herrin to approve third class liquor license for Rustic Haven. Vote 5-0-0. Motion carries.

- Danville Inn and Restaurant (Steve Cobb) first class liquor license.

Motion by Alison Low, 2nd by Eric Bach to approve first class liquor license for Danville Inn and Restaurant. Vote 5-0-0. Motion carries.

- KeVaCo Invoice \$495. Would like to get domain name released. Spoke of RFP.

Eric Bach noted local people do it and suggested reaching out to Chelsea Hewitt.

- Water Connection Application for Jandra (Jo) Oliver of 275 Hill Street for a change of use to a single family home to a multiple family residence with 2 units.

Noted was Selectboard does not approve water connections, only FD#1 does.

- Sewer Application for Jandra (Jo) Oliver of 275 Hill Street for a change of use to a single family home to a multiple family residence with 2 units.

Bylaws, use of sewer, necessary state application required, process of how things done, application wording not fitting all applicants, and filing fees discussed.

Motion by Alison Low, 2nd by Peter Griffin to approve \$450 hookup (permit fee) for WW hookup with condition on Jo Oliver getting permit from ANR. Vote 5-0-0. Motion carries.

- Free Furniture – VLCT

VLCT is giving away furniture which needs to be picked up next week. Assistance of Keith Gadapee is needed to pick up furniture.

Consensus is for Keith Gadapee to assist with furniture pick up.

- Accepting credit card payments though front office.

5. Highway Report (Keith Gadapee)

- Resignation received from Tom Gould, going to work for Town of Monroe. Selectboard exit interview required. Last day is 12 of April. Ad for vacancy to be local add first then Indeed.

Eric Bach suggested job fair in Lyndonville in May.

- Permission to take crew to Barre Auditorium for Municipal Show on May 8th.

Motion by Eric Bach, 2nd by Alison Low to approve Highway crew to go to Municipal Show at Barre Auditorium on May 8th. Vote 5-0-0. Motion carries.

- Selectboard signature required on Annual Financial Plan for Town Road and Bridge Standard.

Consensus is to sign paperwork.

- April 18 bid opening under Visitors Section for paving.
- Future May meeting there will be a request for upgrade form Class 4 road to Class 3 road.

6. Issues and Information (All)

(a) **Grant Webinar** – Janice Ouellette – VLCT Webinar on April 9 at 10 am.

(b) **Massey Cemetery Discussion** – Janice Ouellette – outreach by Gerald Lamothe with concerns about Massey map, stones being moved, and Pope cemetery's metal fence.

Cemeteries and fences discussed along with proof being needed of stone movement.

Gerard Lamothe is not providing proof or documentation just verbal conversations.

Keith Gadapee noted corner stones installed last summer by Highway crew. No piles left but in Drew they did bring stone there to leave until they had location that needed installment.

(c) **Cemetery Sexton Appointment** –

Motion by Alison Low, 2nd by Glenn Herrin to appoint James Mangan of J.M. Yard Services, LLC as Cemetery Sexton. Vote 5-0-0. Motion carries.

- (d) **Sexton Fees** – discussed was list of prices for cemetery services: Sexton Fee \$2,500; Burials: Full \$700, Ashes \$300; Foot Marker Installation \$35; Corner Post Installation \$65; Lot Sales 10% of sale price; and Foundations and other work will be given a quote.

Alison Low inquired where Sexton Fee paid from.

Eric Bach discussed stipend noting it was paid once a year.

Eric Bach spoke of fees and not much availability in town cemeteries.

Cemetery budget discussed.

Suggested was to revise town prices for lots.

Keith Gadapee spoke of cemeteries having possibility of having added land if persons gave extra land to cemetery.

Motion by Alison Low, 2nd by Glenn Herrin to adopt Sexton Fees as presented. Vote 5-0-0. Motion carries.

- (e) **Joint Body Meeting** – Glenn Herrin – Selectboard held joint meeting with commissions and committees a few years back and he would like to do that again.

Consensus for Glenn Herrin to work with Audrey DeProspero to find date with the possibility to use North Danville Community Center.

- (f) **Hazard Mitigation Projects** – Glenn Herrin – major disaster FEMA giving 10% to states to mitigate projects. Emergency Management looking into this. Town has 3 potential projects and two are in budget: Cary Pond culvert upsizing and Cormier culvert upsizing. Each is \$30,000. There is a third project - Water Andric Road which is a Class 4 but is hydrologically connected. It would need upgrade to Class 3 as this Hazard Mitigation project would not apply for Class 4 roads. The road does not provide a ton of access to people so he wondered if they should pursue or not.

Keith Gadapee noted only pressure was from snowmobile club. He hasn't received anything from residents.

Timeline discussed. Noted was project can be applied for and planned for later date. Town labor could be match and savings to Town could be high.

Consensus to leave this one (Water Andric Road) alone.

Alison Low inquired if other projects could be added here such as Hill Street to address drainage effecting people's houses and basements.

Glenn Herrin noted he would ask.

Consensus to pursue and look at Hill Street to address drainage effecting people houses and basements.

Glenn Herrin to proceed with Cary Pond, Cormier and Hill Street.

- (g) **Eclipse** – Glenn Herrin – update weatherwise: Vermont is clear, Texas is cloudy so rearrangements are being done by persons to go elsewhere. Anticipation is traffic in area. AOT projection is route 15 to overlook will be very congested 4pm onward.

- (h) **Planning Commission Update** – Glenn Herrin – discussed process: adopt proposed Town Plan Amendment, hearing in May, then actual proposal will come to selectboard first meeting in June and then adopt plan in July.

Glenn Herrin to step off Planning Commission after May meeting.

Rob Balivet leaves after Town Plan adopted.

- (i) **Traffic Logix – Radar Signs and Poles** – Audrey DeProspero – cost for two radar signs and poles were put in the 2024 Highway budget which passed in March. The two signs cost \$5,842 and the poles cost \$3,810.24. The items need to be ordered and the quotation requires signature.

Consensus is for Chair Janice Ouellette to sign.

- (j) **Use of Green – UCC (Danville Congregational Church** – Audrey DeProspero – The Danville Congregational Church seeks use of Green on Saturday, July 20 as they have done so in the past for a community barbecue with music on the bandstand. Movie night is scheduled later that evening and both parties have noted there will be no conflict.

Consensus is okay.

- (k) **AEDs (Automated External Defibrillators)** – Eric Bach – discussed purchasing AED for town property. Calnex doing a campaign for bulk AED purchase. The more ordered, the lower the price. The AEDs come with free adult and child pads and two year manufacturer warranty. Calnex will give free training on device. Devices are certified and once a year need to be checked. Purchase suggestion: one for Town Hall and possibly Recycle Center, North Danville School and Train Station. Town Hall's would not be accessible from outside if building closed but accessible from inside during meetings.

Item to be put on next agenda to approve expenditure (cost \$1069).

Informational Items:

North Danville Community Building received two painting bids: Brent Gadapee \$1,700 and \$1,500 MM Coating LLC (Maddie Muller). Decision to be made next week and then brought to Selectboard. Item to be on next Selectboard agenda.

NEK Catering (Stephanie Maynard) will set up food trailer Monday at 10am due to eclipse.

7. Financials: Orders to review and sign

Motion by Alison Low, 2nd by Eric Bach to authorize Janice Ouellette to review and sign the Financial Orders on behalf of the Selectboard. Vote 5-0-0. All in favor.

8. Adjourn - Motion by Eric Bach to adjourn at 7:50 pm. All in favor.

Minutes taken by Audrey DeProspero submitted April 8, 2024 at 9:37 am.