

Town Meeting Day Committee

January 31, 2024, Danville Town Offices

NOTE: This meeting was held the last week of January instead of our usual first Wednesday of the month.

Attending: Tom Ziobrowski, Glenn Herrin, Clayton Cargill, Alice Kitchel, Alison Despathy, TMD Committee

Guests: Greg Prior

The meeting opened at 7:02 p.m.

Tom read the summary of last month's minutes.

Clayton made a motion to approve the minutes. Glenn seconded the motion. The motion passed unanimously.

We revisited the timeline for the TMD committee tasks: December through February, we will continue to research. When do we want to brief the Selectboard and Schoolboard on the options? We determined it's best to wait to get input from TMD and from survey. Go back to the SB and Schoolboard in April.

We went through the survey, currently online in Google Forms. We identified a distribution strategy, through posters with QR codes, Front Porch Forum, the Chamber of Commerce Facebook page. Paper copies could be distributed at TMD (although that's a skewed audience since they are ALREADY at Town Meeting Day. We could also distribute from physical locations, such as the Town Hall, libraries, and interested businesses. Tom spoke with Lindsay to find out what the policy on tabling was at Marty's.

All in all, the survey should be available for two months. It's open now.

Adam has produced a few posters with a QR code. There are two versions – one with more detail. We chose the streamlined poster for use in places around town. Many thanks to Adam for his design assistance. The posters will go up around town, which includes the usual "posting" spaces for the Town – Town Hall, post office, and Marty's. Libraries are also available. Glenn was hoping the SB and Schoolboard could distribute information about the meeting in form of a flyer – the more detailed one might be appropriate here.

Alice provided updates: TMD information is now up on the Town website: <https://danvillevt.gov/town-clerk/town-office/town-meeting/>. The community meal is a go! The Pope Library and the Knights of Pythias are working together on this. There are kids from the school who are helping. The Pope Library has already started advertising this on Front Porch Forum. They are looking for people to make desserts (finger type, such as bars and cookies) They generally sell tickets on the morning off to passers-by. Greg suggested that maybe they could sell tickets in advance. There was some lingering concern from library about timing because people might wrap up early and go home. We reiterated that we can manage the timing, because if the Town Meeting ends early, we can have a presentation by the Town Meeting Committee.

Clayton will liaise with whoever is cooking. He has some fundraising money to provide to dinner organizers. He also reports that IT from the school already has a ticket open. The gym is equipped with

wireless mics, and we'll have a better idea of what's available and how it works after the school hosts an event in the near future. There will be a sound check on Monday.

We decided the people should come up to the mic, but we can have someone ready to bring the mic to someone who cannot walk up.

Tables – we need 15, counting for the board, and all the people who are hosting an event there. Alison D and son will pick up tables and transport them there. There are lightweight plastic tables upstairs at the Town Hall. Ask Audrey about using them. The school might have more tables as well.

Who is tabling? Girl Scouts. There is a bake sale/raffle. TMD, Conservation, Dog Park, Train Station, and Energy Committee. We will spill out into the lobby. Coffee will be available. The school has one percolator, and there is another big percolator in the Community Room.

TMD Orientation will take place in the cafeteria at 9:30. We will go over what the moderator usually covers.

Boy Scouts are going to do the flag, but the troop has actually folded. Plan on having Doug Lamothe handle it. Clayton will talk to Nolan about the invocation.

Alison D to reach out regarding babysitting.

Alison D and Tom met with Barbara Fontaine to talk about the charter change. At the end of the conversation, she indicated that she might be leaning toward going back to the floor on budgets, since AB is strictly up or down. She wanted people who work to be able to vote, but she wanted to be able to debate the budget from the floor.

We talked about meeting again before showtime – plan on arriving at the Town Hall at 6:00 on February 26th. That's not our regular meeting time, and it's one hour prior to the first of the two informational meetings. CONFIRM!

Tom made a motion to adjourn the meeting. The meeting adjourned at 8:53.

Respectfully submitted,

Alison Low