

**To:** Selectboard

**When:** Meeting March 21st, 2024

**Contact:** Chelsea Hewitt, Chair of the Danville Fair Committee 214-707-4457

**Subject:** 93rd Annual Danville Fair~

- **Date of Event:** Saturday, August 3rd.
- **Request:** Use of the Danville Green and road closure. This is a one day event, like last year, with additional time allotted for set up before and clean up after.

**Theme & Citizens of the Year:** TBD

Chamber of Commerce would like to request the following:

1. Closure of the Danville/Peacham Road starting Friday, August 2nd at noon, continuing into Saturday, August 3rd to midnight. This is specific for the intersection of the Post Office to Rte 2. The State has been contacted regarding the traffic light and will make the appropriate adjustments to the controller to run as it has in the past based on the State's criteria to keep traffic flowing on Route 2 with green light, but also allowing for access from Hill Street due to site restrictions.

2. Access to water/electricity on the Green for lights, bands, food vendors, etc.

3. Permission to put up a sign on the Green publicizing the event along Route 2 starting in July to the day after, August 4th.

4. Use of green starting Wednesday, July 31st (after Farmers Market) to set up, continue to midnight Saturday, August 3rd evening, both sides of the Green and use of bandstand. Clean up is usually completed by Sunday early afternoon, with the exception of a few vendor tents.

5. Access and use of the roads Friday, August 2nd starting at noon and Saturday, August 3rd. Parade will start at 10:30 with the line-up prior. The parade route – The parade will start on Hill St and Grand View Ave. The route goes onto Rte 2, then onto Park Street where it will disband past the Post Office.

6. No open containers this year, Red Barn will be pursuing a permit to serve alcohol during the event. Security will be provided to monitor the crowd and grounds during the event. Historically, we have not had any issues.

7. Permission to utilize the Town's property next door to the Town Hall on Route 2, for additional parking for the event.

8. Permission to place no parking signs (provided by the Chamber) down one side of Brainerd Street to Mtn. View Drive, down one side of the Danville Peacham Road just past the school driveway, down one side of Walden Hill Road and around the green. Also, Handicap parking signs near the Masonic Hall and at town hall.

9. We utilize the services of the Sheriff's department to ensure traffic control during the parade. *Event Ahead* and *Event Parking* signs are placed appropriately to direct drivers.