

**2024**  
**Town of Danville**  
36 Route 2 West, PO Box 183  
Danville, VT 05828

**Mowing Specifications**

**Town Green**  
**Town Hall**  
**East and West Entrances**  
**Fire Department**  
**Recycle Center**

**Weekly:**

Danville Green – Mowed and trimmed each week beginning the week of May 5<sup>th</sup> through the week of October 5<sup>th</sup>. (22 cutting/trimmings). One additional cutting will occur in the third or fourth week of October as defined by the Town at the time to chop the leaves for a total of 23 cuttings.

The West Green is used by Farmer’s Market on Wednesdays (June through October) from approximately 8 AM to 2 PM. The Danville Fair will occupy the Green August 1-6. Autumn on the Green will occupy the Green October 3-8.

Vendor will work around these dates, still meeting the 22 planned cuttings.

Town Hall: Cut/trim around the Town Hall weekly per the schedule above.

Hill Street Park: Cut/trim weekly per the schedule above.

Extreme caution is to be exercised when moving tables around Green as damage will be at expense of contractor.

**Every Two Weeks:**

Entrances to Town: To be cut and trimmed every other week beginning the week of May 5<sup>th</sup> Through the week of October 5<sup>th</sup>. This will entail 11 cuttings/trimmings

West Entrance to town: On either side of the road, keep cut/ trimmed a rectangular portion extending from the road to a point 3 feet beyond the new trees alongside the fence and extending 20 feet along the road beyond the existing streetlights. This is a linear distance along the road of about 150 feet. This area includes the fencing between the streetlights.

East Entrance to town: The area between the sidewalk and the property owners land on the north side of Route 2 along the tall cedars will be cut/trimmed back at least 3 feet if practical or to the nearest obstruction or ditch. Further east along Route 2 where the sidewalk shifts away from Route 2, the ditched area between the sidewalk and Route 2 will be cut/trimmed on the same schedule as for the West Entrance. The area around the fence and streetlights on the south side of Route 2 will be treated the same as the West Entrance.

Fire Department and Old Recycle Center aka Train Station/Rail Station: String trimming and mowing around building and parking area.

### **Greenbank's Hollow Historical Town Park (GBHP):**

The park's anticipated needs for mowing and trimming of several small parcels will be:  
Mowing – 1 time in May, 4 times each in June, 4 times in July; 3 times in August, and 1 time in September (total 13).

String trimming to be done around foundations, certain plantings, signs and kiosks, etc. as needed.

Vendors unfamiliar with this area should request a site visit by calling Assistant to Selectboard.

### **Pumpkin Hill open space:**

Mowing along the right (east side of the field) to the border of the blackberry brambles and in line with the tree towards the pines and to the entrances of the incoming trails. Along tree line towards the Lean-to trail, but not all the way to the lean to. Cutting the grassy areas along the brambles and heading west along the shoulder of the flagpole hill. And exhuming the picnic table. And following the bramble edge on the West side of the field along where the "Town Farm" Sign is. Also, approximately 10 x 10 foot area at the junction of Trestle Road and the Access Road around sign.

Mowing - bi-weekly starting late May and continuing to early September (total of 8).

Vendors unfamiliar with this area should request a site visit by calling Assistant to Selectboard.

### **North Danville School and Ballfield:**

The property around the North Danville School as well as the adjoining ballfield which is enclosed by fencing will be cut and trimmed weekly beginning the week of May 5<sup>th</sup> through the week of October 5<sup>th</sup>. (22 cutting/trimmings)

Quote on the basis of per cutting or annually.

### **Town Maintained Cemeteries:**

There are 11 cemeteries of varying size for which the Town of Danville is responsible for general maintenance. These are geographically dispersed and access to them varies from ready to difficult access. A listing is attached.

It is the intent to have all of these cemeteries cut and/or trimmed as follows:

- Pope, Massey, Drew-Kelsey and Little Drew – weekly (22 cuttings)
- Ward, Stanton and Danville Center – every two weeks (11 cuttings)
- Bennett, Swett and Pumpkin Hill – monthly in May, June, July, August, September, October (6 cuttings)
- Pettengill – three times a year in May, July and September (3 cuttings)

Cuttings will begin the week of May 5<sup>th</sup> and will continue through the week of October 5<sup>th</sup>.

Special emphasis should be focused on having the sites mowed and trimmed as close as practical before Memorial Day, July 4<sup>th</sup> and Labor Day.

Vendors should request copy of A Driving Guide To Danville Cemeteries, which can also be found on the Town's website by going to: [danvillevt.gov/cemeteries/town-owned-cemeteries/](http://danvillevt.gov/cemeteries/town-owned-cemeteries/) This document identifies 11 cemeteries involved and provides for a self-guided tour of the sites.

Should the selected vendor find any downed trees, broken markers, they should report them to the Assistant to Selectboard at 802-684-3426 or email: [adeprospero@danvillevt.gov](mailto:adeprospero@danvillevt.gov). The Selectboard will then determine what, if any, subsequent action will be taken.

A **Cemetery Walk Thru** can be scheduled by calling the Assistant to the Selectboard. It is highly recommended that prospective vendors visit sites due to there being several small parcels.

**Quotation Submission:**

Quote on the basis of per cutting or annually. **Provide separate pricing** for those parcels cut weekly and those cut every two weeks.

Quote must be broken down by location:

Cemeteries (Pope, Massey, Drew-Kelsey, Little Drew, Ward, Stanton, Bennett, Swett, Pumpkin Hill, Pettengil and Danville Center);

Danville Green, Hill Street Park and Town Hall;

North Danville School and Ballfield;

Town West entrance and Town East entrance;

Greenbanks Hollow Historical Park;

Pumpkin Hill Open Area;

Fire Department;

Old Recycle Center aka Train Station/Rail Station.

Submitted proposals should be in a sealed enveloped labelled "MOWING". Hand delivery to Danville Town Hall, 36 Route 2 West or by mail to P.O. Box 183, Danville, VT 05828.

**Deadline: Proposals must be received prior to 3pm on Thursday, December 7, 2023.**

Proposals must include proof of Workers Compensation coverage and proof of \$1,000,000 liability insurance coverage. Upon acceptance of proposal, the chosen vendor must be able to name the Town of Danville as Additional Insured on their liability policy and proof must be delivered upon request. Proposals will be opened at the Selectboard meeting on Thursday, December 7<sup>th</sup> at 6pm. Meeting details can be found at: [danvillevt.gov/selectboard/selectboard-agenda/](http://danvillevt.gov/selectboard/selectboard-agenda/)

The Town of Danville has the right to refuse any and all submitted proposals.