

Danville Train Station Committee Minutes-DRAFT

Meeting of June 13, 2023, 4:00-5:30 pm

Location: Danville Town Hall Meeting Room

Attending: Michael Hogue, chair; Sally Fishburn co-chair Building, Rob Balivet, Ross Meaders, Catherine Whitehead co-chair Use, Laural Ruggles, Patty Conly, Alison Low, Ted Houle, Tim Ide and Peter Crosby,

There was a quorum of members present.

Ross asked that the agenda be amended to discuss restoration of the two original windows in the station. The chair added the discussion at the end of the building committee report.

Minutes of May 9, 2023, meeting was reviewed and amended. Patty made the motion to accept the minutes, Alison seconded. The motion passed and the minutes were accepted.

Building/Land: Sally indicated that Ryan Edwards, architect, needs the buildout requirements related to the use of the Freight room so he can finish the construction documents. For the Freight room Kate asked whether we need leases in place prior to identifying build out requirements. Sally responded that that would be optimal, but if we know the uses, then the potential lessors should be able to identify what they need for fit out.

For the Passenger room Patty defined her needs as track lighting for the historic displays in the seating area, power to the agent's desk area and historical lighting fixtures. Kate will follow up with Chelsea for the Chamber of Commerce requirements. Michael also added that Jim Murphy will supply the boards for the agent's desk that will fill out the bow window area.

Sally reported that the Construction Manager, Dave Pratt, is awaiting final construction documents to send out a bid package to trade contractors. Sally reported that a meeting with the architect and construction manager was set for June 20th and 2 p.m., all are invited to attend.

She also indicated that the lead paint and asbestos testing was complete. There were no findings of asbestos, but they did identify a few windows that had lead in the glazing. She is trying to get more information from the contractor identifying which window had the lead paint. Sally also indicated that the windows were in poor condition and are not original to the building, she recommended replacing all the windows, the design of which would need to be approved by the Department of Historic Preservation.

The wetlands permit was approved by the state and VTrans.

Sally is recommending that the solar array be added to the building after construction is completed, as it clips onto the standing seams of the new roof. There was general agreement that we may be able to get a grant for the cost and application.

Ross introduced the meeting to the only two historical windows he had uncovered in the attic, which were from the now demolished east end of the Freight room. He displayed one of the windows and pointed out the historical significance of various attributes. In addition, he presented a possible use for these two windows as the side lights to the north door. Ryan is reviewing this suggestion. Ross indicated that he needed \$1,000 to restore these two windows (dry sanding removal of panes and reglazing).

Peter made a motion to authorize the restoration of the two windows for \$1,000 to be paid to Ross. Patty seconded and the motion was passed.

Use: Kate reported that the feasibility study by our consultant Community Roots is recommending three rail trail-oriented uses: 'Grab and Go' food supplied by local vendors, tour guiding with related merchandize including rental eBikes/shuttle service, and ice cream. Three Ponds is leading the charge on the Grab and Go, Lamoille Valley Bike Tours for tour/eBikes rentals and Kate for ice cream. She has asked the consultant to take the lead on lease recommendations.

She has set up a meeting with Richard Amore for the Better Connections Crowd Funding (\$20,000 matched 2 for 1) grant to see if there is a way to define the scope and timing. The Arts Council grant has been submitted (\$30,000 matched 1 for 1 by the Town). She is reviewing other options including federal grants.

Website work is continuing, and the web site support firm has been contracted. Laural and she are leading the effort. Laural updated the committee on LVRT amenities plan and 'inn to inn' efforts, plus the governor's plan to cycle the LVRT end to end on July 15th, with a few 'whistle-stops'. She recommends that we have a big turnout to cheer him on in West Danville (around 5:30 pm, and then at the station). She will lead this effort.

Alison offered that Dennis Coleman, Vermont Department of Historic Preservation, would lead a NVDA webinar of the value of historic preservation at 4:30 on the 27th.

Fundraising: Peter Crosby stood in for Kitty indicating that the "quiet phase" was just beginning and encouraged the committee to have their assignments completed asap. The goal is to reach approximately \$125,000 (of the \$150,000 target) prior to launching the community program. He reiterated the need to get the bids so we can adjust the goal if necessary.

New Business: none.

Motion to adjourn passed at 5:15 pm

Respectfully submitted.

Michael Hogue, chair