

# Danville Train Station Committee Agenda-Revised

APRIL 11, 2023 4:00 to 5:30

Location: Town Hall Meeting room

## MEETING IN PERSON

Committee: Michael Hogue chair; Sally Fishburn co-chair Structure, Ross Meaders and Rob Balivet,; Kate Whitehead co-chair Use, Patty Conly, Ted Houle, Laural Ruggles, Keith Gadapee, Alison Low and Stan Pekala; Kitty Toll co-chair Funding, Tim Ide and Peter Crosby.

1. Agenda
2. Roll Call
3. Identification of guests: Ryan Edwards
- 4. Review of design plans for train station-Ryan Edwards**
5. Approval of Minutes from March 23, 2023
6. Committee Reports:
  - A. Sally Fishburn-Building/Land
    1. Update on A&E design development and deadline on grant payment
    2. Update on Construction Manager's progress
    3. Update on Lead paint and Asbestos testing
    4. Schedule for DTSC input to design
    5. Accumulated areas of concern:
      - a. Heavy weight standing seam roof-galvanized.
      - b. Installation of Agent's desk-2 joined and fitted yellow pine stair tread (5/4 by 12) with bull nose.
      - c. Wood stove: Installation and heater refit
      - d. Wiring for agent's area and wood stove
      - e. Energy conversation systems
      - f. Color choice
  - B. Kate Whitehead-Use
    1. Progress on VOREC contract status and freight room feasibility study with Community Roots.
    2. Grant applications.

- A. Better Places Crowdfunding (\$2 match for each \$1 raised through crowd sourcing up to \$40,000): restrictions, platform, timing, preflight discussion, and Select Board status. Best outcome is \$60,000.
  - B. Arts Council, Cultural Facilities grant up to \$30,000 with \$1 for \$1 Town match. Best outcome \$60,000.
  3. Website possibilities and timeframe
  4. P Conley-update on development of the Passenger area and progress on design/programming for the space.
  5. Laural Ruggles-update on LVRT activity
  6. Other
- C. Kitty Toll-Funding
1. Progress on draft fundraising plan
7. Goals for next month
- a. Completed first draft of cashflows (Sally, Kate and Michael)
  - b. Completed community outreach for the feasibility study (Kate)
  - c. Completed next round of grant applications (Kate)
  - d. Launch date for Crowdsorce funding (Kate)
  - e. Decision on Town board and committee fund raising commensurate with 'd.' above. (Kitty and Michael)
  - f. Completed first draft of fgund raising plan (Kitty)
8. New business
9. Motion to adjourn