

# Danville Train Station Committee Agenda

March 23, 2023 5:30-6:45

Location: Town Hall Meeting room

## MEETING IN PERSON

Committee: Michael Hogue chair; Sally Fishburn co-chair Structure, Ross Meaders and Rob Balivet; Kate Whitehead co-chair Use, Patty Conly, Ted Houle, Laural Ruggles, Keith Gadapee, Alison Low and Stan Pekala; Kitty Toll co-chair Funding, Tim Ide and Peter Crosby.

1. Agenda
2. Roll Call
3. Identification of guests
4. Approval of Minutes from January 10, 2023
5. Committee Reports:
  - A. Sally Fishburn-Building/Land
    1. Update on A&E design development
    2. Update on Construction Manager's progress
    3. Update on Lead paint and Asbestos testing
    4. Schedule for DTSC input to design
    5. Accumulated areas of concern:
      - a. Heavy weight standing seam roof-galvanized.
      - b. Installation of Agent's desk-2 joined and fitted yellow pine stair tread (5/4 by 12)
      - c. Wood stove: Installation and heater refit
      - d. Wiring for agent's area and wood stove
      - e. Energy conversation systems
      - f. Color choice
  - B. Kate Whitehead-Use
    1. VOREC status and Community Roots/feasibility study. (Motion to ratify hiring decision)
    2. Grant applications in progress
    3. Website possibilities and timeframe
    4. P Conley-update on development of Passenger area . (Motion to allocate up to \$1300 to acquire historical equipment for agent area re-creation)

5. Laural Ruggles-update on LVRT activity
  6. Other
- C. Kitty Toll-Funding
1. Time table to launch of SB, PC and DTSC contribution to the Danville Fund
  2. Official name of the Danville Fund-discussion
6. Goals for next month
- a. Completed first draft of cashflows (Sally, Kate and Michael)
  - b. Completed DTSC input to the feasibility study (Kate)
  - c. Completed next round of grant applications (Kate)
  - d. Completed Town board and committee fund raising (Kitty and Michael)
  - e. Completed first draft of Fund raising plan (Kitty)
7. New business
8. Motion to adjourn