

Town of Danville
Special Selectboard Minutes
December 28, 2022
Danville Town Hall (9:00 am)

Board Members Present: Peter Griffin, Eric Bach and Kellie Merrell

Board Members Absent: Ken Linsley and Janice Ouellette

Others Present: Audrey DeProspero

Others Present Using Microsoft Teams: Sally Fishburn, Michael Hogue, Alison Low and Kate Whitehead

Meeting started at 9:00 am.

1. Issues and Information (All)

(a) Train Station Construction Manager Decision.

Michael Hogue discussed process for hiring Construction Manager for Train Station.

Sally Fishburn discussed two companies submitting proposals (Millbrook and William Greaves). Both companies are well established. The decision came down to Millbrook because they were 2/3 the cost of Bill Greaves. The Train Station Committee decided Millbrook was their best option because Millbrook did the Vergennes train station which also included moving it.

Michael Hogue discussed Construction Manager fee and pre construction service. One company was roughly \$2,500 and the other \$83,000.

Peter Griffin noted he reviewed the A1A forms and it seemed like the two companies are same size (about 2 million in revenue last year).

Sally Fishburn noted the companies were about the same. There were more people in the Millbrook office and Greaves had more boots on the ground than in the office. Millbrook had a two million dollar bond and Greaves had a one million dollar bond.

Kellie Merrell noted Millbrook was in Colchester and Bill Greaves was in Barnet and wondered if travel was included in the price.

Sally Fishburn noted yes.

Michael Hogue discussion ability of work for each submission.

Sally Fishburn noted the Construction Manager would be the team leader and work in conjunction with engineer. This person would need to have attention to details. Millbrook submitted clear concise information while Bill Greaves needed an extension for submission because the first submission did not have all necessary information.

Michael Hogue noted the Train Station Committee rushed the meeting with Selectboard because they were worried about losing Millbrook as they are setting up work for next year.

Eric Bach noted he worked with both companies and was comfortable with their decision.

Motion by Peter Griffin, 2nd by Kellie Merrell to accept Train Station Committee's recommendation to use Millbrook Building and Remodeling, Inc. as Construction Manager for the restoration of Train Station as outlined in discussion here. Vote 3-0-0. Motion carries.

2. Adjourn - Motion by Peter Griffin, 2nd by Kellie Merrell to adjourn at 9:17 am. All in favor.

Minutes taken by Audrey DeProspero submitted December 28, 2022 at 11:00 am.