

Town of Danville  
Special Selectboard Minutes  
December 20, 2022  
Danville Town Hall (1:00 pm)

**Board Members Present:** Peter Griffin, Eric Bach and Janice Ouellette

**Board Members Absent:** Ken Linsley and Kellie Merrell

**Others Present:** Audrey DeProspero and Keith Gadapee

**Meeting started** at 9:10 am

**1. Issues and Information (All)**

**(a) Danville Town Budget 2023**

Highway

Keith Gadapee reviewed:

- Column H and noted Ken Linsley filled in a few items for the Highway budget.
- Carry over line discussed.
- Line 39, column I – needs to match the expenditures. \$10,000 carry over discussed and changing at end of year.
- Line 37 – adjustment issue. Blank line discussed. A reimbursement will be inserted at a later date.
- Payroll number pretty accurate but Keith Gadapee and Wendy Somers have not gotten together to review.
- Line 92 – Salt. 45 put in, reduced from 60 (\$15,000 taken out of salt).
- Gravel and stone – put in last year's number. Overspent a little this year.

Eric Bach spoke of formatting issue that was happening in the electronic budget version and suggested not to freeze the panes as it has effected Row 1.

- Stock pile of gravel being paid for in 2023.
- Line 135 – diesel and gas budgeted 72 but spent 118 and Keith Gadapee has put in 110 for the new budget because prices are coming down. Keith Gadapee suggested to look at total numbers and not concentrate on each line item.
- Line 39 – Revenue total 1.9 million to balance budget.
- Expenses – payroll and benefits up because of adding an additional person and raises.
- Line 63- isn't up a huge amount.
- Town garage up a couple hundred dollars.
- Line 98 – Class 2 Roads up \$20,000 because of project. If Town does not get grant they will not do project. If they get grant they have two years to complete it. They grant can be split between two years to possible help with reduction.
- Expenditures Line 87.

Peter Griffin noted he was looking to reduce the budget slightly.

Eric Bach noted 155 is bottom line and discussed what was budgeted last year and this years.

Noted was the spending is a pretty small number. The carry forward number was discussed and noted was that it basically went into the fuel line.

Keith Gadapee discussed \$81,000 trimming in places. They could choose to put the grant off until next year or it can be taken out completely and inserted next year as the grant needs to be completed in 2024. However, he doesn't not want to not apply for the grant. Keith Gadapee noted asphalt was estimated at 89 a ton and last year they paid 65 a ton. He discussed pipe was doubled and fuel was up \$40,000.

Eric Bach discussed voted amount tax payers agreed on.

Keith Gadapee noted taxpayer agreed on a three year burden for Peacham Road.

Peter Griffin discussed 48 coming off spending and the 170 going down to 48.

Keith Gadapee suggested to take out 81 all together and not do any paving, take the chance that the number is down or choose smaller job or line #136 choose not to buy either one of those pieces of equipment.

Janice Ouellette noted she would choose the 6-wheel dump over the roller for equipment purchase.

Peter Griffin inquired about the impact if the Bruce Badger project was put off for one year.

Keith Gadapee noted it is just time for it to be done, so they don't fall behind in paving.

Eric Bach noted nothing was getting cheaper.

Keith Gadapee noted there is a little funding to help buy the roller (equipment grant \$7,500) to reduce purchase price.

Peter Griffin noted the cost of living was up and level funding was not possible. He suggested reduction to 9 instead of 13%.

All worked on line item removals to see how to lessen the burden on taxpayers.

Discussed was removal of roller and project, carryover may not be there so the number will go up a bit, gravel payment due in 2023 but could be paid in 2022 as some has already been used in 2022, and line 15 will increase for expenditures if gravel paid in 2022.

Keith Gadapee discussed deficit of \$20,000 if town pays for gravel used for roads in 2022. If cost is deferred until 2023 per vendor.

Janice Ouellette wondered what audit would look like on this line item.

Keith Gadapee suggested removal of the additional person.

Eric Bach and Janice Ouellette did not agree to remove the extra person.

Keith Gadapee stepped out 9:51 am (boiler inspection).

Janice Ouellette inquired if the Selectboard was 100% committed to ARPA funds to use as matching moneys.

Eric Bach wondered if they could use ARPA funds match money for Peacham Road.

Keith Gadapee returned at 10:16 am.

Eric Bach wondered if they removed carryover what number did they need to be at for 9.9.

\$1,248,229 discussed.

Discussed was trimming \$63,000.

Selectboard discussed ways to reduce budget such as putting Bruce Badger off and possibly taking roller out of ARPA funds.

Keith Gadapee discussed line 49 pension number. He also discussed take out project and reconvene and look at numbers. Bruce Badger (200 plus 48) apply for grant due in physical year 2024 and the balance up

to 200 comes from ARPA. Keith Gadapee discussed deficit of \$20,000 if town pays for gravel used for roads in 2022. If cost is deferred until 2023 per vendor.

Selectboard discussed 10% reduction in Highway budget.

#### Municipal Budget

Eric Bach noted the Fire Department budget needs to be looked at. Water softener in question for reduction of water spots. Equipment cost and regionalization discussed.

Janice Ouellette discussed Jill Muhr responses to personnel policy and noted was that information would be needed to be put on the January 5<sup>th</sup> agenda for Selectboard decision.

## **2. Meeting adjourned at 11:28 am.**

Minutes taken by Audrey DeProspero submitted December 22, 2022 at 3:47 pm.