

Town of Danville  
Selectboard Minutes  
September 15, 2022  
Danville Town Hall (6:00 pm)

**Board Members Using Microsoft Teams:** Ken Linsley and Peter Griffin

**Board Members Present:** Eric Bach and Janice Ouellette

**Board Members Absent:** Kellie Merrell

**Others Present:** Audrey DeProspero, Wendy Somers, Keith Gadapee, Jacob LeClair, Willow McAllister, Ryan Fecteau, Walter McNeil, Roland Heath Jr., Dani Cochran and Chris and Scott Burns

**Others Present Using Microsoft Teams:** Tasha Austin-Shortt, Jonathan Austin-Shortt and Clayton Cargill

**Meeting called to order** by Chair Eric Bach at 6:00 pm.

1. **Additions to the agenda:** None
2. *Motion by Janice Ouellette, 2<sup>nd</sup> by Ken Linsley to approve **minutes of Regular meeting of September 1, 2022** with correction to page 3, paragraph 3 change 'then' to 'them'. Vote 4-0-0. All in favor.*
3. **Visitors**
  - Walter J. McNeil, Jr. – NEKWMD - October 4<sup>th</sup> the Executive Board meets on budget. The district is going ahead with the Charter amendment. The change is that the Representative of the Town will vote on the District Budget. Most of the district favors this change and the change will cut down on costs.

Eric Bach inquired what would happen if Walter McNeil was absent.

Walter McNeil noted, if he, the Danville's Representative was absent, Paul Tomasi, the Executive Director of the Northeast Kingdom Waste Management District would report to Selectboard as there is no Alternate in Danville.

Walter McNeil inquired how the Selectboard felt having the Town Representative vote on the Budget.

Selectboard was in favor of this.

*Motion by Ken Linsley, 2<sup>nd</sup> by Peter Griffin to authorize Walter McNeil to vote in favor of the proposal for voting on the budget of the Waste District for the Town. Vote 4-0-0. All in favor.*

Walter McNeil discussed budget surplus but noted cardboard and paper have gone down about 30%.

Walter McNeil discussed his conversation with Jim Ashley's wife noting she was in favor of the plaque presentation and ceremony. She would like it to be done in late October as her son would be here from California.

- Fire Chief Jonathan Austin-Shortt –

Use of Town Hall 2<sup>nd</sup> Floor for Fire Department Training

Hosting Firefighters 1 (FF1) course in Danville on Saturday, October 15<sup>th</sup> and November 12<sup>th</sup> for classroom instructions. Expectation is 15-20 persons for an 8-hour class.

Jacob LeClair noted he attended the FF1 in a different town and the classroom time is four hours and the rest is actually outside. Attendees would be wearing their gear outside and can leave their gear outside so as not to contaminate the inside of the building.

*Consensus is for Fire Department to use the second floor of Town Hall for Saturday, October 15<sup>th</sup> and November 12<sup>th</sup>.*

Fire Protection Services Update

The Fire Department does not feel the study will benefit the town. They do not support regionalization and do not want to look into it any further. The Fire Chief has not personally looked at the study himself however the members have looked at it and what he gathers from the members is that they do not favor it.

Ken Linsley noted it is a multiphase and inquired if they favored any phase.

Jonathan Austin-Shortt noted they are not in favor of any of the phases. They do not believe it would benefit Danville as resources would not get utilized. He thought it was more geared towards Lyndonville and St. Johnsbury. He has not responded to the regionalization email however he could reach out to them if the Selectboard wanted.

Eric Bach would like Jonathan Austin-Shortt to respond to the email to help them understand why people do not want to opt in.

- Ryan Fecteau – Snowmobile Club – would like to re-deck the bridge by Hastings Store and is trying to figure out who owns that land.

Keith Gadapee contacted VTrans and they have no record that VTrans has anything to do with the two bridges there.

Wendy Somers discussed her findings of GMP, state, and Washington Electric. She thought there may be three owners. Wendy Somers noted she was going to reach out to Jeremy McMullin to get a better map and GMP, state and Washington Electric for more information.

Ken Linsley spoke about the liability associated with the bridges in disrepair and thought it was a good idea to determine who is liable for the bridges.

Ryan Fecteau noted it was a VAST Trail bridge and VAST has liability coverage.

**4. Town Clerk (Wendy Somers)**

- Eric Bach and Wendy Somers discussed list of vendors for Autumn on the Green's (AOG) liquor licenses: VT Spirits, Eden Specialty, St. J Distillery, North Branch and Red Barn

*Motion by Ken Linsley, 2<sup>nd</sup> by Janice Ouellette to approve the Special Event Permit for Autumn on the Green for October 2<sup>nd</sup> for VT Spirits Distilling Company. Vote 3-0-1. (Eric Bach abstained). Motion carries.*

*Motion by Peter Griffin, 2<sup>nd</sup> by Janice Ouellette to approve the Special Event Permit for Autumn on the Green for October 2<sup>nd</sup> for Red Barn Brewing. Vote 3-0-1. (Eric Bach abstained). Motion carries.*

*Motion by Janice Ouellette, 2<sup>nd</sup> by Ken Linsley to approve the Special Event Permit for Autumn on the Green for October 2<sup>nd</sup> for St. Johnsbury Distillery. Vote 3-0-1. (Eric Bach abstained). Motion carries.*

*Motion by Peter Griffin, 2<sup>nd</sup> by Janice Ouellette to approve the Special Event Permit for Autumn on the Green for October 2<sup>nd</sup> for North Branch Vineyards LLC. Vote 3-0-1. (Eric Bach abstained). Motion carries.*

*Motion by Janice Ouellette, 2<sup>nd</sup> by Peter Griffin to approve the Special Event Permit for Autumn on the Green for October 2<sup>nd</sup> for Eden Specialty Ciders. Vote 3-0-1. (Eric Bach abstained). Motion carries.*

- Catering license 3 Ponds LLC for a wedding at 591 Morses Mill Road on September 24<sup>th</sup> from 5pm - 9:30pm with approximately 100 guests.

*Motion by Peter Griffin, 2<sup>nd</sup> by Janice Ouellette to approve the Catering license for 3 Ponds LLC for wedding at 591 Morses Mill Road. Vote 4-0-0. All in favor.*

- Received second ARPA deposit, just waiting on the third.
- Getting ready to schedule tax sale delinquencies which are just over \$2,500.

5. **Highway Foreman** (Keith Gadapee)

- MMIG nearly complete regarding submission details. Keith Gadapee has to submit the Operation and Maintenance Agreement which requires a signature.

*Motion by Ken Linsley, 2<sup>nd</sup> by Peter Griffin to authorize Keith Gadapee to sign the Operations and Maintenance Agreement. Vote 4-0-0. All in favor.*

- Paving grant is complete.
- Finished Better Roads Grant.
- Pilot and Aid grant has 50% of work complete.

6. **Issues and Information** (All)

(a) **Tiny Art Gallery Update** – Eric Bach reached out to Abigail Bartell but has not heard anything back.

(b) **Apparel Impact (Textile/Clothing Recycling Update)** – Janice Ouellette – Memorandum of Understanding (MOU) between Town of Danville and Apparel Impact (AI) has been received for review.

Peter Griffin noted there was nothing about termination in contract.

Ken Linsley thought a termination notice of 30 days or 90 days should be listed in MOU.

Janice Ouellette will reach out to Joe Whitten of AI and bring an updated MOU back to the Selectboard for review.

- (c) **Garden Project Update** – Janice Ouellette – corresponding with Dave Schilling. Middle School students are doing research on food system and gardening. The project is moving along and students are building beds. There is a problem with their tractor but are working on it. They will mill the cedar for the beds and a tentative date with Charlie Nardoizzi has been scheduled for October 18 in the morning. Janice Ouellette is seeking authorization not to exceed \$4,000 for an amount of ARPA funds.

Peter Griffin inquired about the timing of the project.

Janice Ouellette noted they would start planting in spring.

Peter Griffin noted towns are not supposed to send money to schools and schools are not supposed to send money to towns. He would like to check with VLCT before making a motion.

Peter Griffin will look into this information and bring back to Selectboard.

- (d) **RCT Municipal Representative Nomination** – Emily Rosenbaum, Vice Chair of (RCT) Rural Community Transportation board reached out to the Town of Danville because they have a vacant Municipal Representative seat for Caledonia. They would like to fill that seat with a resident of Danville. Kitty Toll has volunteered for this important role. A motion is required nominating Kitty Toll to represent Danville in the Municipal Representative seat for Caledonia.

*Motion by Ken Linsley, 2<sup>nd</sup> by Peter Griffin to nominate Kitty Toll as representative from Danville on the RCT board. Vote 4-0-0. All in favor.*

- (e) **Stump Grinding** – estimate in the amount of \$2,900 received for stump grinding, cleanup, soil, seed and mulch for both Green and Hill Street Park from Green Mtn Stump Grinding.

Keith Gadapee discussed machine coming in and grinding the stumps and the Highway Department seeding, mulching and doing clean up. He noted if his machine was there, then they might as well pull out the stumps however the stump in the area of the water tub should either be ground or left to rot. Keith Gadapee noted that if they were doing this work then they would not be working on the roads and he also did not think the Highway Department should be competing with the private sector.

Eric Bach noted the work on the Green could be covered by the Marion Seigny Fund however Hill Street Park would not be covered by this money, so \$1,450 would come out of the General Budget.

Ken Linsley inquired if the money could come from the Tree Fund.

Wendy Somers noted she would need to review the Trust document.

Eric Bach wondered if they could get on the grinding schedule so that this could be completed this year.

Selectboard discussed expending \$1,450 from the General Budget for stump grinding and to have Keith Gadapee and Crew continue working on town roads.

Peter Griffin inquired if a motion was required.

Eric Bach noted yes, if moving on stumping grinding.

*Motion by Peter Griffin, 2<sup>nd</sup> by Janice Ouellette to hire Green Mtn Stump Grinding and use Marion Sevigny Fund to cover cost for the Green and General Fund for Hill Street Park, amount not to exceed \$2,900. Vote 4-0-0. All in favor.*

(f) **Heat Bid** – two bids received:

Dead River: fixed propane price \$1.87 and fixed fuel oil price \$3.74

Irving: fixed propane price \$2.162 and fixed heating oil \$3.628

Selectboard discussed details of each submission.

*Motion by Janice Ouellette, 2<sup>nd</sup> by Peter Griffin to accept Irving heating oil for \$3.628 expiring September 2023 and Dead River propane for \$1.87 for one year expiring 5/31/2023  
Vote 4-0-0. All in favor.*

(g) **Dog Ordinance** – postponed until the next meeting

- (h) **Autumn on the Green** – the Chamber of Commerce has requested permission to use the Danville Green for their annual, fall, craft/artisan/food vendor event on Sunday, October 2<sup>nd</sup> from 10am until 4pm. The event will be covered through the Chamber of Commerce's insurance, a certificate of insurance for one million dollars naming the Town of Danville as additional insured will be given to the Town. The Green use is being requested for marking the event the Thursday or Friday prior to the event depending on weather. Use of the Green for vendor set-up on Saturday prior to the event. No Parking will be posted as requested in the past on Park Street, Brainerd Street (Mt. View to Route 2) and the Peacham Road on the corner by the school driveway. Use of electricity for a select number of vendors. Use of water should the need arise for vendors. Placement of Autumn on the Green wagon on the corner of the Green for approximately 2 weeks prior to the event to approximately 2 weeks after the event. Closing the Peacham Road between the post office and Route 2 from 6am on Sunday to 6pm on Sunday. Use of road closure and detour signs from the Town of Danville. An ad will be placed in the Caledonian record to notify the public of the change in traffic pattern and road closure. Use of the parking lot/grassy area next to the Town Hall as a posted event parking area. There will be designated parking and traffic attendants to assist in the flow of traffic at the event and vendors will be expected to be loading and unloading on the streets for the event within designated times. The event does not allow vehicles on the Green except for a few designated vendors requiring placement of trailers, event equipment, etc. The Chamber would also like to put up an Autumn on the Green lawn sign by the train station on the Peacham Road near the rail trail.

Peter Griffin inquired if there was any significant difference as in the past.

Eric Bach noted the lawn size sign.

*Motion by Ken Linsley, 2<sup>nd</sup> by Janice Ouellette to approve Autumn on the Green as noted above. Vote 3-0-1. (Eric Bach abstained). Motion carries.*

- (i) **Traffic Committee Meeting** – speed study has been done and the Operations and Safety Bureau is suggestion to reduce the speed by five miles an hour in each zone so the existing 35 mph will be reduced to 30 mph and the existing 45 mph will be reduced to 40 mph. The speed limit meeting is scheduled for

September 27<sup>th</sup> at 1pm and will be both in person and remote.

Chris Burns inquired about cross walks and radar sign.

Noted was Traffic Committee deals with speed, VTrans deals with crosswalks and radar speed signs which have a procedure to follow for applying for them.

(j) **Bulky Waste Day** – time slots need filling:

8am – 10am = Eric Bach

10am – 12 Noon = Peter Griffin

12 Noon – 3pm = Janice Ouellette willing to split the shift with someone else.

Janice Ouellette to work 12-1:30

Consensus is for Audrey DeProspero to reach out to Kellie Merrell to see if she is available to fill the half shift.

(k) **Selectboard Meeting Date Change** – Selectboard's normally scheduled October 6<sup>th</sup> meeting is being rescheduled to September 29<sup>th</sup> at 6pm because of VLCT's Town Fair which takes place October 6<sup>th</sup> and 7<sup>th</sup>.

Consensus is to swap meeting dates.

7. **Financials: Orders to review and sign** – Financials Signed.

8. **Adjourn** - *Motion by Ken Linsley, 2<sup>nd</sup> by Janice Ouellette to adjourn at 8:19 pm. All in favor.*

Minutes taken by Audrey DeProspero submitted September 20, 2022 at 10:58 am.