

Town of Danville  
Selectboard Minutes  
August 18, 2022  
Danville Town Hall (6:00 pm)

**Board Members Using Microsoft Teams:** Kellie Merrell

**Board Members Present:** Ken Linsley and Janice Ouellette

**Board Members Absent:** Peter Griffin and Eric Bach

**Others Present:** Audrey DeProspero, Abigail Bartell, Walter McNeil, Laural Ruggles, Alison Low & Wendy Somers

**Others Present Using Microsoft Teams:** Craig Morris, Debby Marrier and Sarah Beattie

**Meeting was called to order** by Ken Linsley at 6:00 pm. Ken Linsley discussed a Selectboard member would need to be appointed as Temporary Chair for the evening as the Chair and Vice Chair were not in attendance.

*Motion by Kellie Merrell, 2<sup>nd</sup> by Janice Ouellette to appoint Ken Linsley as Temporary Chair for this evening. Vote 3-0-0. All in favor.*

1. **Additions to the agenda:** \* ARPA Garden Project \* VLCT Town Fair \* Resident Concern
2. *Motion by Kellie Merrell, 2<sup>nd</sup> by Janice Ouellette to approve **minutes of Regular meeting of July 21, 2022** as written. Vote 3-0-0. All in favor.*

*Motion by Janice Ouellette, 2<sup>nd</sup> by Kellie Merrell to approve **minutes of Special meeting of August 2, 2022** with changes to page 3 (8<sup>th</sup> paragraph – change contract to contact; and 11<sup>th</sup> paragraph, 3<sup>rd</sup> line change steal to steel). Vote 3-0-0. All in favor.*

*Motion by Kellie Merrell, 2<sup>nd</sup> by Janice Ouellette to approve **minutes of Regular meeting of August 4, 2022** as written. Vote 3-0-0. All in favor.*

*Motion by Kellie Merrell, 2<sup>nd</sup> by Janice Ouellette to approve **minutes of Special meeting of August 12, 2022** as written. Vote 3-0-0. All in favor.*

3. **Visitors**

- **Walter McNeil Jr. – NEKWMD**

- Waste District held their monthly meeting a week ago on Tuesday.
- There was a write up in the Caledonia Record about NEKWMD.
- The district is going through their Charter Amendment.
- District is running a \$78,000 surplus. Plastic is 2 cents a ton, metal is okay, cardboard came down a little but still doing well and paper is doing well.
- Polystyrene is only being accepted in Lyndon. The only clean polystyrene is being accepted. Polystyrene is the white stuff that comes in TV packaging. The district is compacting polystyrene and has found a market in Canada for it that will make car parts out of it. The machine at the district for polystyrene is on a six-month trial period and can be purchased after six months for \$50,000 or it can be sent back to the manufacturer after the trial period.
- Organics grant (food scape waste) has one more farm trying to get on board.
- Executive Board will be putting budget together in September.
- Long time supervisor passed away. Memorial tree being planted in Westfield for him.
- Danville Recycle Center previous Executive Director Jim Ashley served Danville for 25 years and passed away sometime in 2016. It was a longtime dream of Jim Ashley to have a well-functioning facility. Walter McNeil thought Danville should honor Jim Ashley by referring to the recycling center in Danville as the Jim Ashley Recycling Center.

Janice Ouellette thought it was great idea and wondered if they could dedicate the building by placing a plaque on the building.

Ken Linsley suggested to add this subject to the next Selectboard meeting when there is a full board to discuss.

- **Abigail Bartell – Art Gallery on Green** – Visual Art Teacher at Danville School wanting to bring art into town with a 'Free Little Art Gallery' on the Green. Abigail Bartell discussed:
  - Showcasing Danville student's artwork and teaching them about curation, promoting local and surrounding area visual artists, galleries being fun, beautification to the Danville Green and community and another reason to visit Danville.
  - Tiny free galleries gained popularity during COVID and are designed for people to take and leave artwork, similar to tiny free libraries. Idea came from one that was created in British Columbia. Vermont has tiny galleries in Essex Junction and Middlebury.
  - Danville students would learn how to create art work and there would be facebook links to bring persons to the artist's information.
  - Tiny galleries would need to be visible and accessible through all weather and be near parking.

Abigail Bartell thought the Free Little Art Gallery should be located on the Green by the Library side as it there are more parking spaces on that side of the Green. The Danville Tech Ed students could build the 24"x18" size boxes similar in design to the Town Hall. They could be 2 galleries, one for school students and one for local artists. She would like the flexibility of the galleries to be for people to take something and leave something. The items inside would change monthly.

Kellie Merrell thanked Abigail Bartell for her idea and noted the world needed more art. Kellie Merrell wished Eric Bach was in attendance to discuss placement on the Green. She was partial to the gallery not being a take and leave gallery, she felt better with it being locked.

Janice Ouellette wondered if the gallery could be closer to the mediation circle on the Green which would then be visible to Route 2.

Ken Linsley was concerned with putting something on the Green as the Town would be setting a precedence. He suggested a policy be created to control the material inside. He also thought private property may be a better location for the gallery so there would be no question or concern. There was concern for the contractor who mows the Green and for them having to mow around the gallery. Ken Linsley liked the idea but was concerned for implication of future requests and suggested the discussion be put on the next Selectboard meeting when there is a full board.

- **Alison Low – Energy Committee – EV Fair** – discussed hosting another EV Fair similar to last year. The 2022 event will take place on Saturday, September 17<sup>th</sup> at Marty's. Green Mountain Power (GMP) is a major sponsor of the event and people can learn about EVs from them and people attending the event. GMP will be giving awards to people who show up with EVs. The event will take place from 10am until 1pm. E-bikes will also be part of the event. RCT has been invited as they have an electric bus. The EV procession will start around the Green and will include electric vehicles and people who show up on E-bikes. No parade permit is required, they have looked into this last year. There is no cost to the Town. Last year's attendance was 100 people. There will be a banner 'EV Fair this Saturday' placed in the open lot near Marty's and possibly small signs on the Green.

*Consensus is favorable for fair and signage.*

- **Energy Committee – North Danville Community Center – Window Dressers Update** – the Selectboard was presented with two quotes from Window Dressers. One containing white inserts in the amount of \$1,607.79 and one containing pine inserts for \$1,371.98. There was some discussion as to which type, pine or white was favored by the North Danville Community Center.

Laural Ruggles noted the Window Dressers could only do 250 max of window inserts and they were up to 280, so they just wanted to make sure the Town gets a spot.

Ken Linsley suggested to wait until there is a full Selectboard to discuss purchase expenditure

4. **Town Clerk** (Wendy Somers)

- Credit Card Policy

Kellie Merrell suggested having employee title not person's name (Assistant Town Clerk, Town Clerk, and Highway Foreman) in the credit card policy and to revisit each year to up the limits. She thought everything else was fine.

Ken Linsley thought the current wording accomplished what Kellie Merrell was requesting.

Wendy Somers suggested having Addendum attached to policy identifying persons and positions.

*Motion by Kellie Merrell, 2<sup>nd</sup> by Janice Ouellette to approve the Credit Card Policy with recommendation of added Addendum with person's name, title and amounts to the policy. Vote 3-0-0. All in favor.*

5. **Highway Foreman** (Keith Gadapee) – absent

Audrey DeProspero presented an Application for Highway Curb Cut/Driveway Permit on behalf of Keith Gadapee for Ben and Lorraine Day for Cormier Road (parcel ID SA002-074.002). The application had been reviewed by Keith Gadapee and he included comments and conditions on the application. A motion by the Selectboard and signatures are required on the application.

*Motion by Kellie Merrell, 2<sup>nd</sup> by Janice Ouellette to approve and sign the Application for Highway Curb Cut/Driveway Permit for Ben and Lorraine Day for Cormier Road. Vote 3-0-0. All in favor.*

Audrey DeProspero presented Notice of Highway Permit Recording for the same.

*Motion by Kellie Merrell, 2<sup>nd</sup> by Janice Ouellette to authorize Ken Linsley to sign Notice of Highway Permit Recording for Ben and Lorraine Day for Cormier Road. Vote 3-0-0. All in favor.*

6. **Issues and Information** (All)

- (a) **Lamoille Valley Bike Tours – September Pop Up Events** – request from Lamoille Valley Bike Tours to extend their use of the Beach for September 1, 8 and 15<sup>th</sup>. Their August Pop Up Events have been a great success in Danville and they would like to extend their time here. They will also be at Marty's on the 17<sup>th</sup> for the EV Fair.

Ken Linsley noted that a Certificate of Insurance was required.

Audrey DeProspero noted their Certificate of Insurance had already been received.

*Motion by Janice Ouellette, 2<sup>nd</sup> by Kellie Merrell to approve Lamoille Valley Bike Tours use of the beach for Pop Up Events on September 1, 8 and 15 of 2022. Vote 3-0-0. All in favor.*

- (b) **HCH Enterprise – Grant Funding Assistance** – Ken Linsley suggested to postpone due to financial impact and not having a full Selectboard.
- (c) **Apparel Impact Textile/Clothing Recycling** – Janice Ouellette – this company handles recycling of textile clothing, sheets, towels, etc. and is expanding into VT, NH and ME. Janice Ouellette found them after doing a search for 'clothes no longer wearable'. They also take useable clothing and distribute to families in need. They have a bin in Lyndonville and it is hosted by HOPE. The company services the unit once a week and there is no cost for the bin. Janice Ouellette suggested to host the bin at the Recycle Center. She has already spoken to Clayton Cargill about it and he is interested and has a spot picked out.

Kellie Merrell thought it was a great idea and suggested checking with Keith Gadapee to make sure it is not in his way. Kellie Merrell wondered if the Recycle Center was the best place for it as it is only open on Saturdays and not accessible on other days, however, it may be a benefit to being only open Saturdays as its location would not become a dumping ground. Kellie Merrell thought if the demand increased then the Town could expand on it.

Ken Linsley discussed gates and locking and key distribution.

Janice Ouellette to check back with the company to get more details.

(d) **North Danville Community Center Rental Application Review –**

Janice Ouellette found the application to be a bit confusing. She was concerned with the 'add \$100' and wondered what it was for.

Deb Marrier noted she would look into it and clarify as the NDCC is scheduled to meet the first week in September.

Ken Linsley discussed Rental Options noting that the meeting room cost was not much of a difference for a vendor.

Deb Marrier discussed nonprofit versus vendor.

Ken Linsley noted there should be a distinction between profit and nonprofit for all locations.

Deb Marrier noted she would discuss with the board members.

(e) **ARPA Garden Project –** Janice Ouellette – discussed with Dave Schilling the idea of a garden project with school raising produce to provide to Open Door and Danville Senior Meal Site. Dave Schilling was very excited about the idea. The school has already raised bed gardens and a grant for a greenhouse along with access to cedar. Composting and community engagement discussed. Charlie Nardoizzi a garden expert has been contacted and he is available to do a presentation for \$400. Dave Schilling is working out the details of date and time for presentation. ARPA funding discussed with an expenditure not to exceed \$4,000.

Ken Linsley wondered how summertime crops would be handled.

Janice Ouellette noted Dave Schilling indicated that it was likely that there will be summer programming that would allow for students to help with the gardens, however there will be a need for volunteers from the community.

(f) **VLCT Town Fair –** Janice Ouellette would like to attend the October 6 and 7<sup>th</sup> dates. She is seeking authorization as there is an early bird sign up which ends August 30<sup>th</sup>.

*Motion by Kellie Merrell, 2<sup>nd</sup> by Ken Linsley to support Janice Ouellette's attendance at the VLCT Town Fair on Thursday, October 6<sup>th</sup> and Friday, October 7<sup>th</sup> of 2022. Vote 3-0-0. All in favor.*

(g) **Resident Concern –** Craig Morris inquired as to why the Peacham/Danville Road was closed Friday night. He inquired if the Chamber had come back to the Selectboard after their March 17<sup>th</sup> request to close that area earlier than their original request of Saturday, August 6<sup>th</sup> from 9am until midnight.

Ken Linsley noted Craig Morris' question would need to be looked into.

7. **Financials: Orders to review and sign –**

Ken Linsley noted in the absence of the Chair and Vice Chair a motion was required to authorize someone other than Chair/Vice Chair to sign the financials.

*Motion by Kellie Merrell, 2<sup>nd</sup> by Janice Ouellette to authorize Ken Linsley to sign the financials. Vote 3-0-0. All in favor.*

Financials signed.

8. **Adjourn -** *Motion by Janice Ouellette, 2<sup>nd</sup> by Kellie Merrell to adjourn at 7:32 pm. All in favor.*