

**Town of Danville**  
**Approved Planning Commission Meeting Minutes**  
**Danville Town Hall 7:30pm**  
**May 26, 2022**

**Attendance:** Glenn Herrin, Jeff Paquet, Michael Hogue, David Kyle, Kate Whitehead

**Guests:** Rob Balivet

Glenn opened the meeting at 7:30pm

**Minutes**

**MOTION:** David Kyle made a motion to approve the minutes of April. Motion Carried.

**Zoning Bylaw Updated**

Zoning Bylaw was adopted and will go into effect June 9.

PC will go through the Town Plan over the next several months. Any zoning changes needed will be noted and addressed during next update. There is also an option to adopt an interim bylaw if needed before that time.

**Committee Updates**

The Train Station Committee will be presenting at the Downtown and Historic Preservation Conference on June 9 in St. Johnsbury. Destination Danville is rescheduled for May 29. Michael & Patty were interviewed by VT Digger for the Train Station project.

**Town Plan Update**

Tools/Resources for updating the Town Plan:

- The Municipal Planning Manual – ACCD
- Smart Growth Assessment Tool - [www.epa.gov/smartgrowth/smart-growth-self-assessment-rural-communities](http://www.epa.gov/smartgrowth/smart-growth-self-assessment-rural-communities)

Community Engagement for Town Plan update – discussed hiring a facilitator for public outreach, inviting community members as we discuss chapters, collecting feedback at Town Meeting, expand committee for planning purposes.

Discussed adding ‘communications’ to the Community Resources Section and including maps for broadband and cell coverage. Reach out to providers for reports and NEK Communications District.

PC will review Town Plan recommendations and responsibilities and score/measure what was completed – a summary will be added in the Town Plan to share what has been achieved and accomplished since the last update. Other items to update: graphics & charts, include North Danville &

West Danville Village Maps, census data, update Enhanced Energy Plan, Communications, Housing, Short-term Rentals, Utilities & Facilities map.

Each PC member will be assigned sections and we will determine themes or focus areas to look at; preservation, conservation, economic vitality, land use/settlement patterns, energy. Discussed current use program & development rights and other conservation measures. Inquire with NVDA for samples of “gold star” plans to review.

It was decided that the Enhanced Energy Plan will be included in the Town Plan as a new chapter.

*Assigned Chapters:*

- Update chart, data & Flood Resilience – Glenn
- Housing & Population – Michael & Jeff
- Jobs & Economic Development – Michael
- Community Resources – Kate
- Enhanced Energy Plan – David, Rob
- Land Use & Development – Jeff
- Transportation – Mark
- Historic, Scenic & Cultural Resources – Rob
- Natural Heritage - Vince
- Compatibility w/Region - Glenn

*For June Meeting:*

- Decide key themes to focus on.
- Present on assigned chapters and discuss
- Validate goals and objectives & recommendations.

Meeting Adjourned at 9:30pm

**Next Meeting: June 23 @ 7:30pm at the Danville Town Hall**

**Respectfully submitted by Kate Whitehead**