

Town of Danville
Selectboard Minutes
July 7, 2022
Danville Town Hall (6:00 pm)

Board Members Using Microsoft Teams: Kellie Merrell (6:04pm)

Board Members Present: Ken Linsley, Eric Bach, and Janice Ouellette

Others Present: Audrey DeProspero, Keith Gadapee, Doug Martin, Jennifer Martin, and Laural Ruggles

Others Present Using Microsoft Teams: Craig Morris, Andrew McGregor, Clayton Cargill and Jim Brimblecombe

Meeting was called to order by Chairman Eric Bach at 6:00 pm.

1. Additions to the agenda:

- Recycle Center Move
- Window Dresser Measurement / Laural Ruggles (Visitor)
- Use of Green - Danville Congregational Church and DDC
- Preservation Grant Agreement
- Informational Items: Danville Dental vandalized & Cybersecurity Training
- Route 2 Information / Doug Martin (Visitor)
- Greenbanks

2. Motion by Ken Linsley, 2nd by Janice Ouellette to approve *minutes of Regular meeting of June 16, 2022* as written. Vote 3-0-0. All in favor.

3. Motion by Janice Ouellette, 2nd by Ken Linsley to approve *minutes of Special meeting of June 24, 2022* as written. Vote 3-0-0. All in favor.

4. Visitors

- **Window Dressers** – Laural Ruggles of the Danville Energy Committee discussed Window Dressers working with Rygate, Peacham and Danville. The Window Dressers have twenty-six households that are participating. Laural Ruggles wanted to make sure the Town of Danville signed up for the insulating window inserts for the North Danville Community Center. She also noted that if anyone was interested in participating as a measurer or builder, they were still accepting volunteers.

Ken Linsley joined as a volunteer.

Measurement – Audrey DeProspero noted she was contacted by the North Danville Community Center (Deb Marrier) regarding the window inserts for their building. There is a non-committed form to be completed which is part of the process and Deb Marrier has suggested Audrey DeProspero be the initial contact and complete the form so that a time with the measuring coordinator can be scheduled and then a quote can be issued and given to the Selectboard.

Consensus is for Audrey DeProspero to complete the form required to start the measurement process.

- **Route 2 Information/Request for Speed Study** – Doug Martin (resident) – discussed speed from West Shore Road to Route 15. He noted a letter from Joe's Pond Association has been circulated requesting reduction in speed. Doug Martin discussed work to Route 2 which is to begin 2023-2024 (reclaiming and paving) and he is concerned for the area of West Shore Road to Route 15. He would like the Selectboard to take into consideration a reduction in speed for a safer accessway to the Lamoille Valley Rail Trail, and a wider shoulder to increase the site line crossing. The consideration for lowering the speed limit is because of the increased traffic due to the LVRT. The State will be putting contracts out this fall and Doug Martin thought a reduction in speed is needed prior to the contract decision. Doug Martin would also like the Selectboard to increase signage for pedestrian bike walkway.

Eric Bach noted the Selectboard could advocate for but it is a state road so they could not approve.

Doug Martin discussed speed signs noting from the Montpelier to St J direction before West Shore Road there is a 40-mile sign.

Keith Gadapee noted the sign was yellow which is a warning sign and only a recommendation not a speed limit.

Doug Martin noted there is a white 45-mile sign after the curve.

Consensus is for the Selectboard to write a letter to VTrans requesting a safety study be done.

- **Jim Brimblecombe, H2O Innovations – Wastewater Treatment Plant** – discussion about pump station on Route 2 below Marty's. Years ago, funding from the state was received in the amount of \$20,000 which has grown to \$43,000. Jim Brimblecombe is requesting to replace two pumps and controls at Danville VT 611 Route 2 east pump station and to install new valves and check valves. An estimate in the amount of \$20,736.21 has been received from Laramie Water Resources.

Motion by Ken Linsley, 2nd by Janice Ouellette to proceed with improvements at Danville VT 611 Route 2 East pump station. Vote 4-0-0. All in favor.

- **Michael Hogue – Recreational & Non-Recreational Assets & Parking Inventory** – Michael Hogue presented the Selectboard a draft document of Danville's Recreation Assets and Parking Project. The document breaks Danville into ten sections. There will be a write up and a map to define each section. Once each is defined, the areas will be able to be mapped with legal and non-legal parking.

Kate Whitehead discussed under the VOREC grant; this activity will be covered. They will be able to identify and publish a map. There are funds to hire a facilitator to look at work to put on the map. There are funds to purchase material such as a kiosk at the Town Forrest. This step will help move forward projects.

Michael Hogue noted they are seeking volunteers to help get this moving.

Keith Gadapee inquired if this is business oriented or recreational only.

Michael Hogue thought all should be on the map.

5. **Town Clerk** (Wendy Somers) - absent

6. **Highway Foreman** (Keith Gadapee)

- Signature/authorization required for Better Roads Project grant agreement on Tampico Road.

Motion by Ken Linsley, 2nd by Janice Ouellette to authorize Keith Gadapee to sign the grant agreement. Vote 4-0-0. All in favor.

- New Hire to start August 1. His military training has been done on his current employer and he may even have his CDL prior to his employment with the Town.
- The base is done on the Joe's Brook Road project. The pipe is in the ground, the fabric is down, and a little more excavation is needed prior to the 19th/20th paving date.
- Keith Gadapee will be on vacation starting July 22 for one week.
- Mower – looking into financing a machine or hiring it out as the current machine he shares with St. J needs replacement. A new mower will need to be put into the upcoming budget. He has reached out to Peacham and Walden to see if they are interested in partnering with a shared machine.

7. **Issues and Information (All)**

(a) **Request for Speed Study** – see Visitor Section

(b) **Movie Nights on the Green** – Eric Bach – discussed Chelsea Hewitt's Chamber request for use of the Green and power from the gazebo for Movie Nights on Saturday, July 30th at 8:30pm, Saturday, August 27th at 7:30pm, Saturday, September 24th at 7pm and Saturday, October 15th at 6pm. The Chamber will take care of the trash, provide insurance coverage and attendees will use the church bathroom.

Motion by Kellie Merrell, 2nd by Janice Ouellette to approve use of the Green and use of power for movie nights noted above. Vote 3-0-1. Eric Bach abstained. Motion carries.

(c) **Millstone** –

Eric Bach spoke to Phil Beattie who is scheduling the move for the Millstone to be put inside the meditation circle adjacent to Route 2. Pea stone will be placed beneath the stone and it will be stabilized with granite so that the Millstone can be set as a table. Phil Beattie will do as soon as he is able to get a machine and additional person to help him.

Ken Linsley discussed plaque for Millstone to include who donated it and the history of the Millstone.

Eric Bach suggested the gear from the Millstone should go to the Historical Society as there was no place on the Green for it.

(d) **iMonnit Sensors North Danville Community Center** – Audrey DeProspero – the North Danville Community Center was given free alerting sensors from VLCT as part of a pilot program. The system has been in place for over a year and the free pilot program is over. The Community Center is in favor of keeping the sensors. A yearly subscription is \$70.

Motion by Ken Linsley, 2nd by Janice Ouellette to authorize the expenditure of \$70 to iMonnit Communication and for Eric Bach to sign the form. Vote 4-0-0. All in favor.

(e) **Use of Green** –

CCDC – Audrey DeProspero was contacted by Mildred LaBeur from the Caledonia County Democratic Committee who is seeking to use the Green on Saturday, July 9th from 9am until 10:30 am as they have done in the past.

Motion by Kellie Merrell, 2nd by Janice Ouellette to authorize the CCDC's use of the Green on Saturday, July 9th. Vote 4-0-0. All in favor.

DDC – Audrey DeProspero was contacted by Susan Pekala of the Danville Democratic party as they would like to hold a committee meeting to nominate JP candidates for 2022 on the Danville Green at 6:30 pm on Thursday, July 21st at 6:30 pm.

Motion by Kellie Merrell, 2nd by Janice Ouellette to authorize the use of the Green by the Danville Democratic Committee on July 21 at 6:30pm. Vote 4-0-0. All in favor.

(f) **Recycle Center Move** –

Final Certification for CA115 the New Danville Recycling Facility located at 448 Peacham Road (Highway Garage) has been issued. NEKWM suggests having the recycling center at the Train Depot open on July 9th, then they would pick up recycling from there but restock the new facility at 448 Peacham Road so the Town could begin collecting on July 16th.

Clayton Cargill favored the dates chosen by NEKWMD. NEKWMD will move their items and Clayton Cargill will move his items. Shannon Choquette, Outreach Coordinator of the Northeast Kingdom Waste Management District will be present at the new facility on the 16th for the opening and the 23rd as it is Household Hazardous Waste Day.

Consensus is to follow NEKWMD's suggestion of dates for moving the recycle facility from the train depot to the new location of 448 Peacham Road (Highway Garage).

(g) **Window Dresser Measurement** – see Visitor Section

(h) **Use of Green** – Rev Doug Carter of the Danville Congregation Church has requested use of the Green on Saturday, August 20th from 10am to 2pm for a BBQ. The BBQ is open to the public. It is not a fundraiser for the church. The mission's committee is sponsoring for Ukraine Relief. Currently the logistics are still being worked, but the church is seeking to lock in the date.

Motion by Ken Linsley, 2nd by Janice Ouellette to approve the use of the Green by the Danville Congregational Church on Saturday, August 20th. Vote 4-0-0. Motion carries.

(i) **Preservation Grant Agreement – Audrey DeProspero** – a signature is required on the grant agreement for the Greenbanks Hollow Foundation Stabilization and Bridge Graffiti Removal grant in the amount of \$25,000.

Ken Linsley noted the grant may or may not cover the required expenditures.

Eric Bach noted the monies would help with the graffiti removal.

Motion by Ken Linsley, 2nd by Janice Ouellette to authorize Eric Bach to sign the Preservation Grant Agreement. Vote 4-0-0. Motion carries.

(j) **Greenbanks** – Audrey DeProspero contacted Toby Balivet and a cost estimate was received in the amount of \$675 for the property line adjustment for Greenbanks Hollow.

Motion by Ken Linsley, 2nd by Janice Ouellette to approve the \$675 fund expenditure for property line adjustment for Greenbanks Hollow. Vote 4-0-0. Motion carries.

Informational Items (Audrey DeProspero):

- Selectboard Office received a call from Danville Dental, their mailbox and window were vandalized. They reported to St. J Police Department who referred them to the State Police. The State Police took the call but never showed up. Danville Dental wanted a report for their insurance company but could not get one because the State Police never came to the location. Danville Dental wanted the Selectboard to know of this.
- Cybersecurity awareness training has begun this week. All persons with an email address of @danvillevt.gov will be assigned cybersecurity training.

(k) **Executive Session 1 VSA 313 (a) (3) Evaluation of Public Officer/Employee**

Motion by Ken Linsley, 2nd by Kellie Merrell to go into Executive Session per 1 VSA 313 (a) (3) Evaluation of Public Officer/Employee. Vote 4-0-0. All in favor.

Selectboard entered Executive Session at 7:12 pm.

Motion by Kellie Merrell, 2nd by Ken Linsley to leave Executive Session at 7:52 pm. Vote 4-0-0. All in favor.

No decisions made.

8. **Financials: Orders to review and sign** - Financials signed.

9. **Adjourn** - *Motion by Ken Linsley, 2nd by Janice Ouellette to adjourn at 7:53 pm. All in favor.*