

Town of Danville
Selectboard Minutes
May 5, 2022
Danville Town Hall (6:00 pm)

Board Members Present Using Microsoft Teams: Kellie Merrell

Board Members Present: Eric Bach, Peter Griffin, and Janice Ouellette

Board Members Absent: Ken Linsley

Others Present: Audrey DeProspero, Wendy Somers, Liza Morse, Jonathan Baker, Spencer Morse, and Thomas Ziobrowski

Others Present Using Microsoft Teams: Clayton Cargill and Craig Morris

Meeting was called to order by Chair Eric Bach at 6:00 pm.

1. **Additions to the agenda:**

- Bulky Day Schedule
- Recycle Certification
- North Danville Community Center Update
- Highway Manual Update

2. *Motion by Peter Griffin, 2nd by Janice Ouellette to approve **minutes** of the **Regular meeting of April 21** as written or with changes. Vote 4-0-0. All in favor.*

*Motion by Peter Griffin, 2nd by Janice Ouellette to approve **minutes** of the **Special meeting of April 25** as written or with changes. Vote 4-0-0. All in favor.*

3. **Visitor:**

- Jonathan Baker – NEK Broadband Update & Representative Appointment – legislature approved 16-million-dollar construction grant. They are the first CUD to receive monies. 1,000 miles of fiber has been ordered. They are currently serving customers in Lunenburg and Concord. The constraints they are facing are work force and materials.

Motion by Peter Griffin, 2nd by Janice Ouellette to appoint Jonathan Baker as the Representative to the NEK Broadband Governing Board for the term of one year. Vote 4-0-0. All in favor.

4. **Town Clerk** (Wendy Somers)

- Special Event Permit for Vermont Distillers Inc. for July 13th from 1:30 until 5:30 pm at Joe's Pond Pavilion. This is a fundraising event for the Pope Library.

Motion by Kellie Merrell, 2nd by Janice Ouellette to approve the Special Event Permit for Vermont Distillers Inc. for July 3rd at Joe's Pond Pavilion. Vote 4-0-0. All in favor.

- Signature required for Grant Writing Contract for Katherine Whitehead for the VOREC Grant.
- Lukas Keating, Student at UVM – AARPA Funds Survey Results – 108 respondents to the survey. Sidewalks was found to be the most important, followed by Sewer, Fire Station, North Danville School Heat, Water Run Off from Hill Street, and then Parking Lot next to Town Hall.

Peter Griffin inquired about the numbers on the survey.

Lukas Keating noted they were per question not grouped together.

Peter Griffin inquired if the survey was closed.

Lukas Keating noted the survey closed on 5/4/22 at 5pm.

Peter Griffin was surprised of the number for sidewalks.

Eric Bach noted that no decision was needed tonight, as this was just information for use of the ARPA funds.

5. Issues and Information (All)

- (a) **OVX Substance Free Policy for Green** – Peter Griffin – this policy is for tobacco, cannabis and alcohol-free area for the Green. The language is the same as Joe's Pond and ball fields. The changes were to fee required which was removed and the Selectboard structuring for permission was added, but the rest of the language is still the same as the proposed language by OVX.

Eric Bach noted some community members reached out to him because they were concerned for signage on the Green. Eric Bach noted the Selectboard would need to be thoughtful about signage placement.

Peter Griffin discussed sign locations at beach and ball fields, noting he was able to find the signs at the beach however the ball fields were a bit less obvious.

Spencer Morse noted both locations had similar signage.

Motion by Peter Griffin, 2nd by Janice Ouellette to approve and adopt the Danville Town Green Area Policy as proposed by OVX and edited by Selectboard. Vote 4-0-0. All in favor.

Wendy Somers inquired if the policy included Hill Street Park.

Peter Griffin noted that it did not.

- (b) **Hill Street Park Mowing Price** – Eric Bach – Cuttin' It Close submitted Hill Street Park's cost in the amount of \$1,188.00 which is \$54 per mowing for 22 cuttings.

Motion by Peter Griffin, 2nd by Janice Ouellette to accept the Hill Street Park Mowing bid in the amount of \$1,188 from Jack Beauparlant of Cuttin' It Close. Vote 4-0-0. All in favor.

- (c) **Recycling – Unruly Customer** – Eric Bach – unruly person at recycle center needs to be addressed.

Clayton Cargill spoke of his report whereas a long-time user of the recycle facility puts things in the wrong bins constantly. The man comes in to the facility often and has been doing so for years. There are signs posted of items that are not acceptable but the man ignores the signs and when spoken to by Clayton Cargill, he is unfriendly and ignores the conversation. The man is depositing black plastic which is unacceptable in the plastic bin, glass containers with lids in the glass bin along with ceramic and window glass which is also unacceptable. Clayton Cargill has to remove each unacceptable item and sometimes there are shards of glass which he may be cut with.

Eric Bach noted it is not acceptable to treat Clayton Cargill or any other Town employee with hostility. As a Selectboard they have to look out for Town employees. The Selectboard has written letters in the past to persons and outlined what the person does well and what they are not compliant with.

Selectboard discussed body and intent of letter to be written.

Tom Ziobrowski noted the recycle items come from the Senior Citizens housing and he has given the residents a letter today about recycling. Tom Ziobrowski has spoken to seven out of the ten tenants. Some of the items being brought to the facility are already in the recycle containers before being brought to the recycle facility.

Clayton Cargill invited Tom Ziobrowski to recycle center to review subject matter.

Peter Griffin suggested to add NEKWMD rules which the Town has to follow.

- (d) **Destination Danville – Signs on Green** – sign request for placement of three to four 18x24 yard signs on the Green to advertise one week in advance of Destination Danville.

Consensus is to grant permission for Destination Danville signs.

- (e) **Pope Library – Use of Green, May 30th, Annual Plant & Baked Goods Sale**

Motion by Janice Ouellette, 2nd by Kellie Merrell to approve the use of the Green by the Pope Library for their annual plant and baked goods sale on May 30th. Vote 4-0-0. All in favor.

- (f) **Town Band – Use of Green, June 19 & August 21, Free Concert & Ice cream** – Eric Bach – the Danville Town Band sought permission to present two concerts and free ice creams socials this summer on Sunday, June 19 and Sunday, August 21. The Danville Town Band would use the bandstand from 6:00 pm until 8:00 pm and banners will be placed on the Green to advertise the concerts the previous Monday beforehand.

Motion by Peter Griffin, 2nd by Janice Ouellette to approve the use of the Green by the Town Band on June 19 and August 21 for free concert and ice cream social. Vote 4-0-0. All in favor.

- (g) **Millstone Location** – Eric Bach – Paul Chouinard has been working with Ken Linsley and Eric Bach has been working with Phil Beattie regarding where the best place to put the millstone would be. Once a location is established there will be more information.
- (h) **Executive Session 1 V.S.A. 313 (a) (3) Evaluation of a Public Officer/Employee** – tabled until a full Selectboard is present.
- (i) **Bulky Day Schedule** – Eric Bach noted he was unavailable for Bulky Day and he and Kellie Merrell had split the 12-3 pm shift.

Kellie Merrell noted she could do the full 12–3 pm shift.

- (j) **Recycle Certification** – Audrey DeProspero – Selectboard signatures are required on the Categorical Recycling Facility Certification Information and Application Form and Notice of Application to Municipality 2022 for the new recycle facility.
- (k) **North Danville Community Center Update** – Peter Griffin – attended the NDSA meeting at the beginning of the month and there were questions: Is the Selectboard moving ahead with Window Dressers (Selectboard on 4/7/22 had a favorable consensus and suggested the subject be brought back when measuring time comes around.); Is alarm system going to be renewed (Audrey DeProspero to look into renewal date and cost with VLCT.); Preservation Trust Grant – Is a Zoning Permit needed (contact Zoning Administrator and review grant requirements) – Are three bids required for earthwork (purchase policy mentions two vendors).
- (l) **Highway Manual Update** – Eric Bach – discussions with Road Crew were done. Road Crew was interested in sharing their input and the feedback received was good. Eric Bach and Janice Ouellette to sit down with Road Foreman to get his feedback.

Janice Ouellette noted the Town has a great Road Crew, they care about their work and doing a good job.

6. **Financials:** Orders to review and sign

7. **Adjourn** - *Motion by Kellie Merrell, 2nd by Janice Ouellette to adjourn at 7:27 p.m. All in favor.*

Minutes taken by Audrey DeProspero submitted May 6, 2022 at 2:11pm.