

Town of Danville
Selectboard Minutes
April 21, 2022
Danville Town Hall (6:00 pm)

Board Members Present: Eric Bach, Ken Linsley, and Janice Ouellette

Board Members Absent: Kellie Merrell and Peter Griffin

Others Present: Audrey DeProspero, Wendy Somers, Walter McNeil, Norm Patenaude, EJ Blondin, Barb Huibregtse, Brian Henderson, Glenn Herrin and Keith Gadapee

Others Present Using Microsoft Teams: Clayton Cargill, Wendy Somers, Ginny Incerpi, Craig Morris, Jack Beauparlant, and Katie Fiegenbaum

Meeting was called to order by Chair Eric Bach at 6:03 pm.

1. **Additions to the agenda:** None

2. *Motion by Ken Linsley, 2nd by Janice Ouellette to approve **minutes** of the **Regular meeting of April 7** as written. Vote 3-0-0. All in favor.*

3. **Visitor:**

- Jim Brimblecombe – H2O – Waste Water Plant Roof – the roof at the sewer plant was put on in 1980 and now shows signs of needing replacement. Payment for the repair will come out of the maintenance fund from the sewer plant. Jim Brimblecombe is seeking to get this done before June 30th. A quote in the amount of \$6,150 has been received from Beliveau Builders.

Motion by Janice Ouellette, 2nd by Ken Linsley to approve the expenditure of \$6,150 from Beliveau Builders to replace the aging roof at the sewer treatment plant. Vote 3-0-0. All in favor.

- Asphalt RFP – two bids received

J. Hutchins, Inc
Joe's Brook Road, 1360 tons
\$81.84 per ton for a total of \$111,302.40
Joe's Brook Road shim and overlay, 880 tons
\$81.84 per ton for a total of \$72,019.20
Mountain View/Finely shim and overlay, 250 tons
\$81.84 per ton for a total of \$20,460.00
Grant total all projects \$203,781.60

Pike Industries
Joe's Brook Road, 1360 tons
\$80.19 per ton for a total of \$109,058.40
Joe's Brook Road shim and overlay, 880 tons
\$80.19 per ton for a total of \$70,567.20
Mountain View/Finely shim and overlay, 250 tons
\$80.19 per ton for a total of \$20,047.50
Grant total all projects \$199,673.10

Motion by Ken Linsley, 2nd by Janice Ouellette to accept Pike Industries bid in the amount of \$199,673.10. Vote 3-0-0. All in favor.

- Walter McNeil – NEKWMD – Update
 - Attended the April 12th Waste District meeting. The annual meeting and election of offices were completed and Walter McNeil was elected Vice Chair of the board.
 - Foam Cycle of NJ has expanded poly styrene by developing a system that takes air out of the product. Usually, these items go into landfill and you pay per bag to get rid of poly styrene. Poly Styrene is made up of 90% air and 10 % material. A pallet worth is \$650 which is ton and a ½ once compacted. The company is willing to work with the district office for a 6-month trial period to use their machine. The price to purchase the machine is \$50,000. Grants are being looked into for help with cost and the district is thinking about bringing in non-member towns to use the machine.
 - Budget deficit of a little over \$50,000 due to three billing cycles in the month of March.
 - Organics grant is all finalized except two places are still working on items.
 - Town of Lyndon okayed host town agreement.
 - Charter amendment agreement – they did not have their budget vote per person, budget is by populous. They are looking to go with supervisory vote and will need a 2/3 vote however this way would remove the vote away from residents.
 - Food scraps – Danville received their second strike due to contamination of compost. The tote cost is \$10 a tote now however if a third strike is received the cost will be \$13.50 a tote. Danville only has one tote per week. 100% compliance is difficult to come by. Comprehensive signage discussed and being sent to towns to help with composting to educate people.
- Barbara Huibregtse – No Mow – No Mow May is a community science initiative originating in the UK and now popularized in the Midwest. The program encourages property owners to limit their lawn mowing practices during the month of May. This allows more "lawn weeds" like dandelions, white clover and violets to flower and provide early season foraging resources for pollinators that emerge in spring, when fewer floral resources are available. It also gives property owners the ability to feel good about not mowing while saving gas, dollars and reducing GHG emissions. Both are goals of the Conservation Commission as well as Energy Committee, with the added benefit of supporting native pollinators.

Appleton Wisconsin did this as part of a study for a local university and found an increase in "bee richness and abundance".

Barbara Huibregtse would like to promote No Mow May on the Town's website and on the Conservation Commission's Facebook page to help get the word out. She will be looking to see how many weeds people see and perhaps expand the program the following year. She is seeking information from private landowners and will have signage available for them to put in their yard so no one thinks the overgrown grass belongs to an abandoned property.

Consensus is for information to be put on the Town's website.

- Chelsea Hewitt – Use of Green and Train Station for Destination Danville – postponed until full Selectboard is present.
- Glenn Herrin – Zoning Bylaw and Emergency Management
 - Bylaw changes

Motion by Ken Linsley, 2nd by Janice Ouellette to have Glenn Herrin make suggested bylaw changes proposed by the Selectboard and to hold a Public Hearing on May 19th. Vote 3-0-0. All in favor.

- Emergency Management Director (EMD) appointment. Selectboard did not appoint individual so the position/title will stay with the Selectboard Chair by statutory default.

Consensus is okay to leave Emergency Management Director position as Selectboard Chair.

- 2022 Local Emergency Management Plan (LEMP), supporting annexes A, B, and C (C is new) needs adoption by Selectboard. Two changes this year: North Danville Community Center has been added as emergency operation center and warming center and new incident plan checklist includes Highway Department.

Motion by Janice Ouellette, 2nd by Ken Linsley to adopt the 2022 LEMP. Vote 3-0-0. All in favor.

- Regional Emergency Management Committee (REMC) appointments. State consolidated emergency management and at local level replaced round tables. State statute mandated every town needs to appoint two people at local level.

Motion by Ken Linsley, 2nd by Janice Ouellette to appoint the following as the Town of Danville's voting members to the REMC: Emergency Management Designee, Glenn Herrin; and Emergency Services Representative, Jonathan Austin-Shortt. Vote 3-0-0. All in favor.

- Emergency Volunteer Contact Group – collection of a list of volunteers who can assist during emergencies. A standing roster which will be reviewed once a year.

Consensus is for Glenn Herrin to pursue the emergency volunteer contact group list.

4. **Town Clerk** (Wendy Somers)

- Amendment needed for First Class, Third Class and Outside Consumption Liquor License for Creamery Restaurant.

Motion by Ken Linsley, 2nd by Janice Ouellette to rescind First Class, Third Class and Outside Consumption liquor licenses for the Creamery Restaurant. Vote 3-0-0. Motion carries.

- Liquor License for Danville Inn for First Class, Third Class and Outside Consumption.

Motion by Ken Linsley, 2nd by Janice Ouellette to approve the First Class, Third Class and Outside Consumption liquor licenses for the Danville Inn. Vote 3-0-0. Motion carries.

- Application for Special Event Permit for May 15th for Red Barn Brewery.

Eric Bach noted the Special Event Permit needs to be postponed because this event is a Chamber sponsored event and a quorum of the Selectboard is required.

- Compliance reporting for ARPA funds completed.
- ARPA funds survey given to Lukas and an informational page will be put on the Town's website to help residents understand the different items on the survey. The information will describe each project listed.
- Community Garden – thinks this is a great idea. It will only take a few thousand dollars to put it together. Raised beds can be used.

Ken Linsley suggested to get a group of people to keep it going.

5. **Highway Report** (Keith Gadapee)

- Recycle Center driveway work to start Monday. Possible May opening. Waiting on occupancy permit from Labor and Industries.
- Last winter Ann Hodges suggested a name change for Stannard Mountain to Cary Pond which has been done. A new sign has been ordered. Suggested is to ask the North Star to do an article on the name change and Ann Hodges.

Consensus is favorable.

- Hill Street parking – suggests to collect input from businesses regarding parking chaos. An inexpensive way to fix situation is to guide with stripes on ground. Keith Gadapee noted he was willing to reach out to state agencies such as AOT to get prints for parking sizes and distances.
- School driveway – would like to turn the school driveway into a Town road. Town maintains it currently but gets no state aid for it. It would give the Town a bit of state aid if the road was changed to a Town road. The Town could call it a Class 3 road as it was built to Class 3 specs. Keith Gadapee would like to start working with school board and maintenance director.

Consensus is favorable to get data and look in to it.

Eric Bach noted he and Janice Ouellette met with Keith Gadapee to review the handbook. There is a plan in place and they will meet again next Friday.

6. Issues and Information (All)

(a) **Asphalt RFP** – see Visitor section.

(b) **Hauling Proposals for Winter Sand** – Keith Gadapee reached out to transportation companies for moving town's winter sand. Keith Gadapee is waiting for two local contractors to submit numbers. One company Pike Industries has submitted a proposal in the amount of \$54,000 for 6,000 yards at \$9 a yard from New Boston Road, Gingue Pit, to Town Garage to be completed before November 1st. Keith Gadapee thought this was something to look at for next season as there is no budget line for it currently. He thought they could reduce the fuel and tire line if needed.

(c) **Mowing Bids** – one bid received

Eric Bach inquired if the Selectboard should push off bid until next meeting.

Keith Gadapee discussed sealed bids and having closing date and time for submission.

Eric Bach opened bid received:
Cuttin' it Close Landscaping total bid \$14,788.70

Eric Bach noted one bid received and it was an acceptable bid however it had one exception, Hill Street Park was not quoted on the bid.

Ken Linsley discussed getting an acceptable bid from submitter for Hill Street Park.

Motion by Ken Linsley, 2nd by Janice Ouellette to accept bid from Cuttin' It Close Landscaping in the amount of \$14,788.70 with condition that reasonable number for Hill Street Park is received. Vote 3-0-0. Motion carries.

(d) **Municipal Planning Grant Requisition** – Eric Bach – amend to read Eric Bach as Chief Executive Officer and Ken Linsley as Alternate Officer and leave Kate Whitehead as Planning Commission Member.

Motion by Janice Ouellette, 2nd by Ken Linsley to amend Municipal Planning Grant Requisition and sign with above stated changes. Vote 3-0-0. Motion carries.

(e) **Conservation Commission Appointments – Audrey DeProspero**

Motion by Ken Linsley, 2nd by Janice Ouellette to appoint Paul Weaver to the Conservation Commission for a term expiring 2023. Vote 3-0-0. All in favor.

Motion by Janice Ouellette, 2nd by Ken Linsley to appoint Jake Langmaid to the Conservation Commission for a term expiring 2024. Vote 3-0-0. All in favor.

Motion by Ken Linsley, 2nd by Janice Ouellette to appoint Evangelyn Morse to the Conservation Commission for a term expiring 2024. Vote 3-0-0. All in favor.

Motion by Ken Linsley, 2nd by Janice Ouellette to appoint Barbara Huibregtse to the Conservation Commission for a term expiring 2024. Vote 3-0-0. All in favor.

- (f) **Town Hall Roof Proposal** – Audrey DeProspero – spoke to Vermont Construction Company of Colchester who has viewed the Town Hall roof and suggested the best approach for a fix to the infrequent leak to the second floor of Town Hall was to install a new standing seam roofing in the valley intersection at North West Side in the amount of \$30,000.00. Also in regards to heat loss through the roof, they suggest spray foam South end of building roof system to 4" to minimize heat loss at valleys and to install heating cables at valleys to prevent ice damming. This cost is \$25,000.00

Motion by Ken Linsley, 2nd by Janice Ouellette to expend \$55,000 from the Marion Sevigny endowment for Vermont Construction to fix Town Hall roof recognizing cost could be higher due to unseen things. Vote 3-0-0. All in favor.

- (g) **Village Improvement Society – Permission to put 2 Barrels by Bandstand** – Eric Bach – VIS is requesting permission to put two barrels with flowers at the base of the bandstand steps. VIS will purchase and maintain.

Motion by Ken Linsley, 2nd by Janice Ouellette to allow and authorize two barrels to be placed by bandstand. Vote 3-0-0. All in favor.

- (h) **Town Band Returnables** – Audrey DeProspero – Ellen Gold of the Danville Town Band is requesting to collect returnables from the Danville Recycle center for June, July and August as they have done so for several years in the past. The returnables will be used to purchase sheet music. They will work with Clayton Cargill at the Recycle Center for coordination for pick up and drop off of the returnables. If there are other groups that are looking for summer fundraising the Town Band is willing to accommodate them by just collecting in July however the three-month collections would better benefit them.

Motion by Ken Linsley, 2nd by Janice Ouellette to allow the Danville Town Band to collect returnables from the recycle center for June, July and August to purchase sheet music. Vote 3-0-0. All in favor.

7. **Financials:** Orders to review and sign

8. **Adjourn** - *Motion by Ken Linsley, 2nd by Janice Ouellette to adjourn at 7:56 p.m. All in favor.*

Minutes taken by Audrey DeProspero submitted April 22, 2022 at 12:20 pm.