

Danville Train Station Committee Minutes

Meeting of March 8, 2022 5:30-6:45 pm

Location: Danville Town Hall Meeting Room and via Zoom

Attendees: Michael Hogue, Sally Fishburn, Rob Balivet, Ross Meaders, Kate Whitehead, Patty Conly, Laural Ruggles, Stan Pekala, Alison Low, Ted Houle, and Kitty Toll

Meeting opened at 5:30 pm by Michael Hogue, chair. The Danville Train Station Committee (DTSC) is a subcommittee of the Planning Committee. Michael took roll and submitted the agenda for approval. Agenda approved.

Minutes from the February 8, 2022 meeting were deferred.

Michael reported that he gave a radio interview to VPR radio conducted by Reed Nye on the challenges and vision of the Danville Train Station.

Building and Land-Sally Fishburn, co chair

Sally stated that of the five proposals received in response to the RFQ for architectural and engineering services, the firms Ryan Edwards and Company, Arnold & Scangas Architects, and Guillot, Vivian, Viehmann, were selected to submit a fee proposal to the committee. The selection process involved an in-depth video conference with each firm utilizing a uniform set of questions. The committee will be evaluating these RFPs by the end of the month as well as interview their client referrals.

The chair asked about progress on the plot survey. Rob reported that Andy Dussault had finished the document research and recommended Shane Clark, Trueline Land Surveyors, Inc., to conduct the physical survey. The survey is expected to be completed this Spring.

Use, Kate Whitehead, co chair

Kate reiterated that the Municipal Planning Grant (MPG) will cover up to \$22,500 for this phase of architectural and engineering services, up to the time the project is "shovel ready". She also noted that we are still awaiting news on the VOREC grant submission. She now expects to hear in late March.

However, the DTS project did receive an award of a Freeman grant in the amount of \$45,000 from Preservation Trust of Vermont, kudos to the team effort.

Kate and Alison identified other possible grant requests: Downtown Transportation, Better Places Cultural Facilities and Norther Borders. In addition Kate indicated she was working on a REDI grant to cover some of the grant writing and administration work for the Town.

Patty Conly indicated that she and Laural were submitting a proposal (due March 28th) to conduct a breakout session at the upcoming Downtown and Historic Preservation Conference in St Johnsbury on June the 9th.

Alison mention a phone call inquiring about our input to the VTrans 'Visions and Goals for the LVRT' plan. Michael responded that we would submit our remarks shortly to her for submission.

Laural also indicated that she, and others, we meeting at the station with VHB to re-record an interview on the importance and effort of VTrans to complete the LVRT by Fall 2022. She invited anyone to join her.

Michael also asked for an updated sources and uses chart for the station project; and reiterated his request for monthly 'time sheets'.

Funding, Kitty Toll, co chair

Committee is in limbo until a firm set of construction costs are available. However, it would be helpful if we began drafting the marketing materials.

There being no other business, the meeting was adjourned at 6:45 pm.

Respectfully submitted,

Michael Hogue