

Town of Danville - Town Services Committee

Danville Town Hall

Meeting Minutes - May 13, 2026

Attendance

Committee Members: Stacy Andre, Judy Corso, Julia Rapczynski, Brian Henderson, Glenn Herrin; non-voting/support: Michelle Leclerc, Keith Gadapee, Jan Ouellette

Stacy Andre called the meeting to order at 6:01pm.

Agenda changes and minutes review: no changes.

Recreation Committee Task Analysis: Planning Lead Glenn Herrin and Julia Rapczynski led group discussion of a potential Recreation Committee.

- Stacy highlighted that understanding and agreeing on a service statement is critical to meeting it; the Recreation Committee task is from the [Town Plan](#)
- There are a LOT of individual, loosely organized, and formal recreational activities in Danville, with volunteers willing to offer more
- Any committee should focus on **coordinating and publicizing recreational activities of all types** (indoor, outdoor, arts - as needed)
- Most other regional towns have a recreation official or committee, who maintain municipal efforts over time as volunteer energy ebbs and swells
- Coordination and collaboration **must not override the work of existing groups**
- With an information and coordination focus, **facility management should not be part of a Recreation charter**
- The Town may provide some funding, but **hiring staff would not be acceptable**
- Any responsibilities and **authority would be delegated from the Selectboard** (which is constrained and limited by statute)
 - Any committee would be subject to Open Meeting Law as a public body
 - The TSC may ultimately recommend a rigid charter that references or supports a more flexible policy (or policies)
- **Options for the working group to develop for June** (including suboptions for the Town to run, as opposed to coordinate, activities):
 1. **Recreation Officer:** one lead with individual volunteer supporters
 2. **Recreation Committee:** standing public body (subject to Open Meeting Law)
 - ~~Delegate to Existing Groups:~~ delegate specific duties to existing private groups; not pursued as this is similar to the current system and would generate more work for everyone without any significant improvement
 - ~~Hire Recreation Officials:~~ too expensive to be acceptable
 - ~~No Change:~~ doesn't meet intent of looking at alternatives

Identification of Planning Leads for Services: The group identified planning leads and local advisors for the identified services as follows:

- Water district / utilities governance:
 - Keith and Michelle reported that at the annual meeting, Danville Fire District #1 decided not to pursue merging with the Town in 2026.
 - With the Selectboard already working through existing recommendations for the Sewer utility, **the TSC does not need to do further work on this service this year.**
- Fundraising / grant-writing: Stacy lead with Judy; Alison Low potential advisor
- Fire stations: Brian lead with Glenn; Eric Bach potential advisor
- Interactive texting: Glenn lead (and advisor) with Keith and Michelle
- Road classification: Glenn lead with Brian and Judy; Kieth as advisor
- Town Recreation Committee: Glenn lead with Julia; Jan as advisor

Tentative Scheduling for 2026: The group set the following initial schedule.

- June: Recreation Committee Options/Recommendations, Fundraising Task Analysis
- July: Fire Station Task Analysis, Road Classification Task Analysis
- August: Fundraising Options/Recommendations
- September: Road Classifications Development, Interactive Texting
- October: Fire Station Options/Recommendations
- November: Road Classification Options/Recommendations
- December: Activity Review and Final Recommendations

Additional comments / discussion: none.

With no further business, Stacy adjourned the meeting at 7:01pm.

Respectfully submitted by Glenn Herrin, secretary