



MINUTES
TOWN OF DANVILLE SELECTBOARD MEETING
May 7, 2026
Danville Town Hall Meeting Room.

Meeting called to order by Jan at 6:01pm

In attendance:

Board Members: Jan Oulette, Alison Low, Matt Choate, Eric Bach, and Kristin Calkins

Town Officials: Michelle Leclerc, Town Clerk and Keith Gadapee, Town Administrator

Others: Greg Prior, Nick McReynolds, Michael Thomas, Alison Despathy

Visitors and Public Comment:

Alison Despathy reported that the legislature repealed the Road Rule and Tier 3 in the proposed Act 181. She stated that the Danville Planning Commission does not support Act 181 as it does not comply with Danville's Town Plan or Zoning rules. She is in support of the Select Board writing a letter not supporting Act 181.

Nick McReynolds presented the board with his idea of his senior project. He would like to work in several Town Cemeteries doing maintenance projects such as cutting brush and overgrown grass back, possibly some fence work among other maintenance projects. The board accepted his idea, and he will get with Keith in identifying projects as well as viewing other cemeteries that he was unaware of.

Greg Prior presented the board with a new member appointment. Barbra Huibregtse is interested in the open position on the Conservation Commission starting immediately and ending in March 2027. It was moved by Matt and 2nd by Eric to appoint Barbra. Motion passed with voice votes with no objections.

Michael Thomas updated the board on the bike trail known as the Bayley Hazen Connector Route which connects the Lamolle Valley Rail Trail in Danville to the Cross Vermont Trail in Groton. The trail system also connects to 9 Vermont Schools for not only biking but for running and skiing as well. He will visit the Selectboard annually.

It was the consent of the Board, with Alison abstaining to have **Matt**, after volunteering, draft a letter to the legislature opposing Act 181. The board will consider it at the next meeting.

Consent Agenda:

- Approval of meeting minutes of April 16, 2026
- Approval of Special meeting minutes of April 29, 2026
- Curb Cut application from Monique Paquette on 49 Upper Drive
- Permission to use The Green from the Pope Library on Memorial Day
- Town host a memorial event at the Town Hall put on by the family of Ginny Morse, former Town Clerk on June 1st from 7am to 2pm.
- Provide the town highway supervisor with a cell phone stipend of \$330 annually as previously done.
- Appoint Dan Ouellette as the NEK Broad band representative for Danville.
- Request for Dog Warrant signatures
- Liquor license request from Vt Catering Co. LLC, Route 2 Barbeque, 12 VT Route 15, 3rd Class and Outdoor Consumption
- Request for signatures for the listers for a 30-day extension under Title 32, section 4342

It was moved by Matt, 2nd by Alison to approve consent agenda. Motion carried unanimously with voice vote.

Town Clerk's Report: none

Town Administrator's Report:

The Board received 1 proposal from requests from 4 companies to perform **building inspections** on 5 Town buildings to plan for maintenance in the future. C3 Property Inspections, Inc came back with a proposal for \$1650 for the Town Hall, \$500 for the Calex Building, \$1250 for the 2 Highway Garages, \$650 for the North Danville Community Building and \$500 for the Wastewater Building. Matt moved to accept the proposal from C3 using the budgeted money for the buildings except the Town Hall where that will come from the Sevigny Endowment Fund. Motion carried unanimously with voice vote.

Matt moved and Kristin 2nd to continue with the **ant extermination program** performed by The Eliminator pest Control and Property Maintenance at the Town Hall and Calex Building. After discussion Matt rescinded his motion to allow time for Keith to investigate their use of organic verses chemical repellent as well as the cost increase.

No action taken on the **Correspondence from VASA** (Vermont ATV Sportsman's Association) on their suggested approach to trail management.

The Board gave Keith permission to move forward the **asbestos investigation** at the North Danville Community Building prior to getting the RFP's out for the heating system replacement.

The Board tabled the request from the Beattie Children to reduce the burden of sewer fees on the **Creamery Restaurant** property because it is closed. The board asked Keith to get more information about the request before deciding.

An interview committee was established for a **recycling attendant applicant**. Jan, Keith and Clayton will set up an interview.

It was the consensus of the Board to have the Highway crew do the leveling at **Hill Street Park** for the rink.

After a misunderstanding on the **cleanup project on the class 4 section of Excelsior Farm Road**, The Board asked Keith to move forward on the project.

Issues and Information:

The **Town Parks Rental and Town Hall Rental Policies** were reviewed and edited. They will be adopted at the next meeting after the edits are made.

The Town Volunteer Event was brought up for more planning. Keith will investigate a food vender to go with the ice cream. There was brainstorming about a volunteer award or project recognition as well as volunteers recognizing volunteers in the community. More detailed discussion will happen at each meeting to come. What we know is the event will happen on August 16 along with the Town Band Concert and ice cream social. The Town will provide a barbeque/ food.

Jan reported that the **Shared Path and Sidewalk Project** is moving forward. Ken Robie, the project manager and Keith are working hard on meeting with all the landowners along the project to get feedback. Most landowners have met with only a few to go. The support has been mostly positive.

The planners of the **Parking Lot Project** beside the Town Hall will host a public forum on Monday, May 11th at 6:00pm. This will allow the public to see the plans and make comments. The Board and Town employees will offer light refreshments. The event is at the Town Hall.

The consensus of the Board was to move forward on the **Charter Change** they tried to achieve last year. Michelle and Keith will set up a timeline to ensure the procedure performed follows State Statutes. The change basically is to allow voting options such as Australian ballot voting or Floor voting at Town meeting.

The Board approved a **private rental event at Joes Pond Beach** for Saturday May 9th.

Alison reported back to the board on the **Capital Planning Forum** that she attended. The forum urged Towns to adopt policies such as Balanced Budget, Debt, Fund Balance and CHP program policies. The Board felt the Town has some overlap in some of these policies but will consider new policies that they recommended.

A motion was made by Eric and 2nd by Kristin to sign a letter Alison brought in **support of the Dog Park Project** for a grant she was applying for. The motion passed with a voice vote with no objections. The Board will sign it at the next meeting.

Jan presented the Board with edited copies of **the Purchasing and Personnel Policies**. After discussion and a few suggested edits, she will bring it back to the next meeting for adoption if satisfactory.

Alison moved and Matt 2nd to purchase **American flags** and brackets for the light poles around the park to decorate for Memorial Day and to reach out to the North Danville Community Club to see if they need some. The money is not to exceed \$5000. The motion passed with a voice vote with no objections.

Financials were signed.

Meeting Adjourned 8:21pm

Minutes submitted by Keith Gadapee