



MINUTES
TOWN OF DANVILLE SELECTBOARD MEETING
April 16, 2026
Danville Town Hall Meeting Room.

Meeting called to order by Jan at 6:00pm

In attendance:

Board Members: Jan Oulette, Matt Choate, Eric Bach, and Kristin Calkins

Town Officials: Michelle Leclerc, Town Clerk and Keith Gadapee, Town Administrator, Walter McNeil
NEKWMD representative.

Others: Norm Patenaude, Pike Industries, EJ Blondin, All States Materials Group, Greg Prior, Bill Bailey, Tammi Bailey

Visitors and Public Comment: **Walter McNeil** reported he was re-elected to vice-chair of the Northeast Kingdom Waste Management District (NEKWMD) at their annual meeting. March also experienced a deficit due to low recycling prices, high fuel prices and lower than expected volumes. They are very pleased with the new director highlighting a cardboard recycling presentation he did at the meeting. NEKWMD is also certifying and re-certifying their employees to handle hazardous waste safely.

Consent Agenda:

- Approval of meeting minutes of April 4, 2026
- Approval of Special meeting minutes of April 4, 2026
- Approval of Special meeting minutes of April 10, 2026
- Liquor license request from Red Barn Brewing LLC located at US 2211 Rte. 2 East for Outside consumption, 1st Class Restaurant/Bar and 3rd Class.
- Liquor license request from VT Catering Co. LLC dba. Route Two Barbeque located at 12 VT Route 15 for 1st Class Restaurant/Bar.
- Send Keith and the Highway crew to The Municipal Highway Trade Show with an expense of a budgeted \$60.00 on May 6, 2026, in Barre
- Send a letter of intent to participate in the Grants in Aid program to work on road segments that are hydraulically connected to help comply with the MRGP.
- Approval of The Conservation Commission spending up to \$200 of their budget supporting Green-Up

It was moved by Matt, 2nd by Eric to approve consent agenda. Motion carried unanimously with voice vote.

Town Clerk's Report: Michelle presented the cost of **\$2099 for a new Owl** which is the audio and video device used to stream and record public meetings. The Board asked the office to investigate replacing the cords of the Owl rather than purchase a new one.

Michelle reported that the Covered Bridge Society is giving Danville a **Betsy Ross 250th anniversary flag** to display from June 2026 through December 2027.

There was a Tobacco License requested by Hastings Store. Eric moved and Kristin 2nd to approve license. Motion carried unanimously with a voice vote.

There was a 2nd class Liquor license requested also by Hastings Store. It was moved by Eric, 2nd by Matt. Motion carried unanimously with voice vote.

Town Administrator's Report:

The Town received 2 proposals for **the 2026 paving +/- 1022 tons** at 2 locations: Brainerd Street and Hill Street/Bruce Badger Memorial Highway.

- Pike Industries proposed an installed price of \$102.73 per ton totaling \$104,990.06
- All States Materials Group proposed an installed price of \$93.22 per ton totaling \$95,270.84

After Keith confirmed there was no A.C. price adjustment in either proposal, Eric moved and Matt 2nd, to accept All States proposal. Motion carried unanimously with voice vote.

Keith presented the Board a Request for Proposals (RFP) for **Town building inspections**. He is working on 4 different vendors and will have the board consider them at the May 7th meeting.

Keith proposed to accept Gingue Construction's quote **for winter sand for \$5.35 per yard**. Eric moved to accept and Kristin 2nd. Motion carried unanimously with voice vote.

Keith had the board sign the **2026 Annual Financial Plan** for highways to comply with 19 V.S.A, § 306(j)

Keith reported that the **State of Vermont Structures Grant** has been submitted for the Badger Brook crossing on McDowell Road and awards usually are announced in July.

Issues and Information:

Matt moved to **adopt The Grant Policy** as edited. 2nd by Eric. Motion carried unanimously with voice vote.

The Volunteer Celebration will move forward and will be held on the Green during the Town Band concert night in August. The plan is to have food available, and it be by invitation. More details to come.

The Danville Village Improvement Society (DVIS) has accepted the task of **maintaining the gardens** on The Green and will also host a work session at the Resue Building to work on the landscaping.

The Board is looking for a volunteer to represent Danville on **the NEK Broad Band Committee**. The office will advertise on the website and Front Porch Forum.

Jan is finishing up **the NBRC Catalyst Grant** application for the Town Hall Parking lot. She requested an adjustment of the match funds. Eric moved to change the matching funds amount to \$112,000. 2nd by Matt. Motion carried unanimously with voice vote.

Jan reported on the Town's application for **the wastewater CDS grant**. The grantors had 225 requests. This is very competitive. The committee lowered the request amount from \$1.7 million to \$1.5 million to possibly increase our chances of receiving an award.

Jan announced that the **Shared Path/Sidewalk project** manager will be meeting with landowners starting Thursday April 23rd and 24th in the meeting room. This phase is to flesh out issues in the design that might affect people's properties along the path/sidewalk. The Town is accepting public comments through April 27th.

There will be a public meeting specifically about the **Town Hall Parking Lot Project** on May 11th at 6pm in the meeting room.

Kristin reported on **the selectboard training** she attended in Stowe. The training touched on topics such as conflict of interest among others.

The Conservation Commission will be holding a presentation at the Pumpkin Hill Town Forest on **the Forest Management Plan**. The presenter will be A.J. Follansbee who is the County Forester. It will be on Wednesday April 29th at 6:30 at the forest.

Future Agenda Items:

- Building Inspections
- Heating Systems RFP
- Charter Change
- Capital Planning Forum Recap
- Personnel and Purchasing Policy review
- New Conservation Commission member
- Andrea Aldrich on Act 181

- RFP on Cary Pond Road Culvert Project

Motion Made by Matt, 2nd by Eric to enter executive session for personnel discussion under 1 V.S.A § 313(1)(B)
Motion carried unanimously with voice vote. Entered executive session at 7:15pm

Public meeting reconvened at 7:53pm. Jan apologized for error in Bill Bailey's first salary offer. Eric moved to offer Bill Bailey an annual salary of \$78,000 with retro pay for 3 pay periods. 2nd by Matt. Motion carried unanimously with voice vote.

Meeting Adjourned 7:54pm

Minutes submitted by Keith Gadapee