



# TOWN OF DANVILLE

P.O. Box 183, 36 Route 2 West

Danville, Vermont 05828

PERMIT #  
2026-04

DATE: 3-1-25

## DEVELOPMENT PERMIT APPLICATION

A development permit is required prior to ALL land development, including but not limited to the construction, conversion, relocation, or enlargement of any structure, any excavation or filling or sitework incidental to development regulated under Danville's regulations, or any change or extension in the use of any structure or land. If the application is found to be complete, the Administrative Officer will issue a decision or refer the application to the Development Review Board within 30 days. Incomplete applications will **NOT** be processed. **An ACCURATE site plan, drawn to scale, or a survey map for subdivisions, must be submitted in conjunction with this application.** Applications for SIGNS must also include a diagram of the proposed sign depicting the exact dimensions and location(s) of the sign(s). **PLEASE COMPLETE NON-SHADED AREAS BELOW.**

SUBJECT PROPERTY INFORMATION		FEES	
Property Address/Location: 604 Penny Lane	Zoning District:	Permit Fee (see Pg. 2):	<u>250</u>
Tax Map ID Number: TH060-001-005	Regulated Flood Hazard: NO <input type="checkbox"/> YES <input type="checkbox"/>	Certificate of Occupancy Fee*:	\$55
		Recording Fee:	\$15
		Total:	
		*See exemptions on Pg. 2	<u>320</u>

PROPERTY OWNER(S)			
Name(s): Jonathan Davis & Darcie Miles Davis	Phone: 802-274-4701 - Darcie		
Mailing Address: 149 Summer Street	City: St. Johnsbury		
Email: darciemiles@gmail.com	State: Vermont	Zip: 05819	

APPLICANT INFORMATION (IF DIFFERENT FROM PROPERTY OWNER)			
Name:	Phone:		
Mailing Address:	City:		
Email:	State:	Zip:	

PROJECT DESCRIPTION (include dimensions of any new structures here and on the attached site plan):
New 28x32 garage with 1-bedroom ADU.

PROPOSED USES AND SETBACKS		
Setbacks in Feet: (Closest distance between new structure and the following property lines.) Left: <u>+140</u> ft. Right: <u>+120</u> ft. Rear: <u>+350</u> ft.	Centerline of road: <u>+/-60</u> ft. Building Height: <u>24-26</u> ft. <i>to be determined.</i>	Proposed Use: (single-family, retail, office, etc.) Personal use and in a couple of years primary residence while building proposed house on property.

RESIDENTIAL OR COMMERCIAL BUILDING ENERGY BUILDING STANDARDS
Will you be heating and/or cooling this structure? YES <u>X</u> NO <input type="checkbox"/>

WATER / WASTEWATER INFORMATION
WATER: Public <input type="checkbox"/> (Provide Town Permit #: _____) OR Private <u>X</u>
WASTEWATER: Public <input type="checkbox"/> (Town Permit #: _____) OR Private <u>X</u> (State Permit #: <u>WW-7-6849</u> )
If new dwelling, # of bedrooms: <u>1</u> If residential addition, # of bedrooms to be added: _____
If accessory structure, will any accessory structure have plumbing? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
If yes, describe: <u>1-bed ADU will have efficiency kitchen and 1 bathroom, etc.</u>



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## DEVELOPMENT PERMIT APPLICATION

### FEE SCHEDULE

**Fees added to ALL Permits at time of application**

- Filing/Recording Fee: \$15
- Certificate of Occupancy (CO): \$40\* (plus \$15 recording fee)
  - \*EXEMPTIONS: No CO fee for accessory structures of <150sf (or where area is not applicable), subdivision and sign permits
  - o Add \$50 rush or late fee (in addition to payment of any prior fees)

**Zoning Fees**

• Permit Fees

- o Sign (that requires a permit): \$25
- Projects by size:
  - o 250 sq ft or less project (or area n/a): \$50
  - o 251-500 sq ft project: \$100
  - o 501-1000 sq ft project: \$150
  - o 1,001-1,500 sq ft project: \$200
  - o 1,501-2,000 sq ft project: \$250
  - o 2,001-2,500 sq ft project: \$300
  - o 2,501-3,000 sq ft project: \$350
  - o 3,001 sq ft or greater project: \$450

- DRB Hearing Fee: \$175 (plus Permit Fee)
- Conditional Use/Site Plan Review: Permit Fee + DRB Fee
- Design Control: Permit Fee + DRB Fee
- Waiver/Variance: Permit Fee + DRB Fee
- Change-of-Use: \$75 + DRB Fee (if required)
- Boundary line adjustment: \$150
- Subdivision, up to 2 Lots: \$150 + \$50/lot
- Subdivision, over 2 Lots: \$150 + \$50/lot + DRB Fee
- Extension/Amendment to Existing Permit: 50% of prior Permit Fee

**Late Fees/Penalty Fees**

- Late Fee / After the Fact Permit:
  - o At the First Notification Letter, Permit Fee + \$100
  - o At the Second Notification, Permit Fee + \$200
  - o At the Third Notification, Permit Fee + \$300
  - o Notice of Violation, \$100/day fine (per Zoning Bylaw)

### SIGNATURE REQUIRED

I certify that by signing this zoning application, I am aware that if I heat or cool space, do rehabilitation work, or extend any heated or cooled structure, I may be subject to the requirements of the Vermont Residential or Commercial Building Energy Standards.

I also certify that, to the best of my knowledge and belief, all information provided in this application is accurate and that all work will be completed, and the property will be used in accordance with this application and site plan. Any conditions attached to the development permit will be binding on the property. The undersigned authorizes the Administrative Officer access to the property to ascertain compliance with said permit. **I further certify that I have attached an accurate site plan and have fully completed this application as required.**

Owner(s) Signature(s) *[Signature]* *[Signature]* Date: 3/10/26  
Owner Co-Owner

Non-Owner Applicant Signature \_\_\_\_\_ Date: \_\_\_\_\_

### ADMINISTRATIVE OFFICER REVIEW AND INITIAL ACTION

Fee Paid: \$ \_\_\_\_\_ Deemed Complete: \_\_\_/\_\_\_/\_\_\_ Referred to DRB:  YES  NO

### ADMINISTRATIVE OFFICER FINAL DECISION

Application is: \_\_\_\_\_ APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ APPROVED BY DRB

COMMENTS: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

This permit becomes effective following a 15-day appeal period. This permit does not relieve the applicant of the responsibility of obtaining other permits required by the State of Vermont or the Town of Danville.

**THIS PERMIT IS VALID FOR 2 YEARS FROM DATE OF ISSUANCE OF THE DEVELOPMENT PERMIT. However, if construction authorized by the Development Permit is not started within two years and completed within five years, the permit shall expire, and the permittee will need to apply for a new permit and pay the current fees.**

604 Penny Lane (3 acres) – permit request for 28x32 garage with 1-bedroom ADU (G)



G – Garage with 1-bedroom ADU – 28Wx32L and Ridge height to be determined, but between 24-26 ft.

D – Driveway/Curb Cut

M – Wastewater Mound

FH – Future house, not included with this permit

Left: +140 ft.

Right: +120 ft.

Rear: +350 ft.

Front: +/- 60 ft. from center of Penny Lane

Maple Lane = ROW

Old Town Highway 61 to the left of Maple Lane

VTXL = LVRT

604 Penny Lane (3 acres)

