



COORDINATION MEETING NOTES
DANVILLE SIDEWALK INFRASTRUCTURE PROJECT
DANVILLE CDS CD25(1)

Meeting: 12/04/2025 at 9:00 a.m. (virtual)

Attendees:	Janice Ouellette	-	Selectboard Chair
	Audrey DeProspero	-	Selectboard Assistant
	Michelle Leclerc	-	Town Clerk & Treasurer
	Keith Gadapee	-	Road Foreman
	Laural Ruggles	-	Village to Village
	Chris Hunt	-	VTrans Municipal Assistance
	Branden Roberts	-	VHB
	Tanner Burt	-	VHB
	Ken Robie (notes)	-	D&K

Notes:

Update on Town Hall Parking Lot project. D&K has provided concepts. Handling of stormwater may affect Hill Street drainage design if the parking lot is required to discharge to the Hill Street system rather than the US 2 system.

Branden presented options for discussion on Hill Street (see attached plans):

East side of Business Block

Parallel parking with pedestrian area between the parking and the building. All were in favor of the concept as shown. Further investigation is needed to determine how best to handle the US 2 pedestrian connection in front of Three Ponds. Will need to meet with the owner(s) of the Mountain View Chiropractic building and The Creamery Restaurant to discuss their currently shared access. If possible, include room for parallel parking in front of The Creamery Restaurant as part of the improvements.

West side parking north of the Business Block

Curbed bumpout with no parking from north side of drive to #45 Hill Street to north side of drive to #53 Hill Street (avoids utility conflicts). Pavement widening and parking from #53 Hill Street to #133 Hill Street.

Options include designated (painted) parking spaces with appropriate offsets at driveways, or undesignated. Town opted for designated parking spaces.

West side sidewalk and drainage configuration

Alt. 1 – Widened pavement for parking, vertical curb and sloped green strip with new sidewalk in approximate location of existing path. Catch basins along new curb line. This option avoids the need for significant aerial utility relocations.

Alt. 2 - Widened pavement for parking and vertical curb with new sidewalk directly behind the curb. Catch basins along new curb line. This option would require significant aerial utility relocations.

Alt. 3 – Widened pavement for parking, no curb, and drainage swale within green strip with new sidewalk beyond the drainage swale. Catch basins in the swale at each driveway. This option would require significant aerial utility relocations.

Town and VTrans prefer Option 1. Benefits include providing separation between pedestrians and the roadway, ease of maintenance, snow storage in green strip, avoids utilities, and sidewalk location is consistent with existing pedestrian route.

Peacham Road Path:

Spurred by recent input from an adjoining property owner, we discussed the need for sidewalk between the LVRT and the access road to the Town Garage and Rec Fields. Town opted to eliminate the sidewalk in this area. The simplest and safest route to the Rec Fields is via the LVRT, reducing project cost and potential impacts.

NEPA/106 update: VHB has submitted the historic resource forms requested by VTrans. Chris expects to receive the NEPA approval by the end of the year.

Next Steps:

VHB to bring newly added areas of work to Conceptual Plan level, then progress into Preliminary Plan development.

Next Meeting – January 22nd, 2025 @ 9:00.